



Heart of River Country

www.villageofowego.com

# Village of Owego

Clerk-Treasurer  
Mayor  
178 Main Street  
Owego, NY 13827

Code Enforcement  
Dept. of Public Works  
20 Elm Street  
Owego, NY 13827

WWTP  
Southside Drive  
Owego, NY 13827

Owego Police Dept.  
90 Temple Street  
Owego, NY 13827

Office of the Mayor 607-687-1710  
Clerk-Treasurer 607-687-3555  
Code Enforcement 607-687-1101  
Village Fax 607-687-1787

WWTP 607-687-2282  
Police Dept. 607-687-2233  
Public Works 607-687-1101  
Village Garage 607-687-1221

January 13, 2012

Dear Homeowner,

You have expressed interest in participating in a Village-sponsored Hazard Mitigation Grant Project (HMGP) to elevate your structure to mitigate for and reduce potential future flood losses. The Village is pursuing a 75/25 cost share grant for structural elevation on behalf of Village residents. The maximum FEMA share for HMGP projects is 75% to elevate each qualifying structure. Homeowners are responsible for paying the other 25% cost. However, this cost may be offset by:

- Increased Cost of Compliance (ICC) for homeowners that had an NFIP flood insurance policy in place prior to the recent flooding. ICC provides up to \$30,000 to elevate, relocate or remove a flood-damaged structure
- SBA Loans at low-interest rates
- In-Kind Services: In some cases, the requesting entity (Village) may contribute cash or other tangible assets to fulfill the non-federal match such as hourly value of time associated with labor provided on behalf of the project. This may include salaries of staff directly working on grant related matters, volunteer hours, or other unreimbursed expenses accrued by project participants. This amount may be divided among homeowners participating in the project. At this time, the amount is undetermined.

A Town Hall meeting will be held in the Village to discuss the HMGP Project and cost share options. FEMA and Village staff will be there to provide information and answer questions. Meeting details are as follows:

**January 26, 2012**  
**Time: 7:00 – 9:00 p.m.**  
**Hubbard Auditorium**  
**56 Main Street**  
**Village of Owego, NY**

Included in this packet is a sign-up form for structural elevation. Please sign and date the form and return in the stamped envelope provided OR bring the form with you to the Town Hall meeting. **These forms will be accepted at the meeting and up until February 1, 2012.** No forms will be accepted after this date.

Sincerely,

Rod Marchewka, Clerk  
Village of Owego



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## Homeowner Interest Sign-up Sheet and Voluntary Notice

### *Village of Owego Structural Elevation Project*

Please complete this form if you are interested in exploring options for reducing your flood losses by elevating your structure. Signing this does not commit you to any action. Please sign and date this form, and return to the Village at the address shown in the stamped envelope provided. **The deadline for signing up to participate in this program is February 1, 2012.**

Property Address:

Owner(s) Mailing Address:

Owner(s) Name(s)

Contact Phone Number:

Did You Have Flood Insurance Prior to the August/September Flood: \_\_\_\_ Yes \_\_\_\_ No  
(If you plan to participate, and had flood insurance, please attach a copy of your NFIP Policy)

**The local government is required by FEMA to inform you that your participation in this project for structural elevation is voluntary. Neither the State nor the Local Government will use its eminent domain authority to acquire your property if you choose not to participate, or if negotiations fail. Questions regarding this program may be directed to Kevin Millar, Village Deputy Mayor at (607) 687-3263.**

Owners Signature

Date

Owners Signature

Date

# TIPS FOR HOMEOWNERS

01/10/2012

## IMPORTANT INFORMATION WHEN SELECTING ELEVATION CONTRACTORS

The information below serves as a guideline for property owners considering hiring a contractor to provide structural elevation services for hazard mitigation.

- **Experience** – Professional experience is critical. This experience should include multiple types of structures/projects. The contractor should be able to provide references.
- **Licensing** – The elevation contractor should have proof of all licenses required by the state and local code/permitting offices.
- **Insurance** – The elevation contractor should carry liability insurance of at least \$1 million and riggers insurance to cover the contents of the building.

### ADDITIONAL QUESTIONS:

- Does the contractor/elevation company provide stamped engineered drawings and or architectural design services for the project? These documents are usually required for a historic district commission review of an elevation project and in applying for a building permit for an elevation project.
- Is the contractor/elevation company experienced in working with other trades involved with an elevation project; electricians, plumbers, carpenters and masons?
- Does the elevation contractor offer a General Contractor option to coordinate all aspects of a “hazard mitigation/elevation” project?
- Has Contractor obtained a building permit and complied with all applicable Village ordinances and regulations?

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**Note:** The Village has waived building permit fees associated with flood-related construction until further notice.

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Contract for structural elevation is between the homeowner and the Elevation Contractor. The Village of Owego does not endorse nor recommend a specific Elevation Contractor.