Village of Owego Board of Trustees Meeting
Minutes of February 22, 2011

The regular meeting of the Village of Owego Board of Trustees was held on Tuesday, February 22, 2011 at 20 Elm Street, Owego, NY, starting at 7:00 p.m. The following people were in attendance:

Mayor:	Ed Arrington
Trustees:	Ann Lockwood
	Connie Sternberg
	Jim Legursky (arrived at 8:20 p.m.)
	Earl Hartman
	Tom Clark
Clerk-Treasurer:	Rod Marchewka
Police Chief:	Rick McCulskey
Village Attorney:	Irene Graven
DPW Supt.:	Jeff Soules
WWTP Supt.:	Ron Horton
Fire Chief:	Scott Gurney
Absent:	Trustee Jane Woody
	Fire Chief Bidwell

Visitor's List
Insert "A"

At 7:00 p.m. the meeting was called to order by Mayor Arrington followed by the pledge of allegiance and invocation.

Privilege of the Floor:

No one spoke.

Motion by Trustee Sternberg, seconded by Trustee Hartman, that the Village of Owego rescind a previous motion making the Village Lead Agency on a SEQR review for 200 West Avenue. Trustees Lockwood, Hartman, Sternberg, and Mayor Arrington voted yes. Trustee Clark abstained.

Passed 4-0

Sale of Waste Water – what has our attorney at Hancock and Estabrook done on the SEQR for the waste water contract? Attorney Graven responded: Since we have no contract yet – they have not done anything yet.

Motion by Trustee Hartman, seconded by Trustee Lockwood, for approval to let 53 Spencer Avenue be torn down.

Discussion: The code officer has closed this building in 2008 and 2009. The roof leaks and no repairs have been done to it. The county sold this property as a condemned, unsafe property.

Unanimously Approved

Supt. Jeff Soules update – 17 Fulton Street – county working to have it removed.

Keep 4 Fox; 81 Chestnut; and 17 Fulton on as old business.

Motion by Trustee Clark, seconded by Trustee Lockwood, to rescind the motion of 2008 by Trustee Arrington which established Roberts Rules of Order simplified and applied as the parliamentary authority for the Village of Owego Board of Trustees. Trustees Clark, Lockwood, and Hartman voted yes. Trustee Sternberg voted no.

Motion Failed 3-1

Motion by Trustee Clark, seconded by Trustee Sternberg, to rescind the motion of September 20, 2010 made by myself that established data requirements for fire department membership applications; and FURTHER MOVE to rescind the motion of November 15, 2010 by Trustee Legursky to establish a form specific to the Board of Trustees for fire department membership applications. Motion tabled pending comment from Village Attorney.

Motion by Trustee Clark, seconded by Trustee Lockwood, to adopt the following resolution:

WHEREAS, the Code of the Village of Owego established the statutory authority for the Board of Trustees of the Village of Owego to appoint members to the fire companies; and WHEREAS, the Code of the Village of Owego does not establish specific procedural rules for appointing members to the fire companies; and WHEREAS, N.Y. Village Law §4-412 gives the Board of Trustees of the Village of Owego the statutory authority to "determine the rules of its procedure"; and WHEREAS, having the Board of Trustees of the Village of Owego create or require unnecessary duplication or unnecessary redundancy of forms and information is not in the best interests of the citizens of the Village of Owego; NOW, THEREFORE, BE IT RESOLVED that, the Board of Trustees of the Village of Owego hereafter will only require a photocopy of a completed Owego Fire Department Membership Application for consideration of appointments for fire department membership; and BE IT FURTHER RESOLVED that the Social Security Number and Drivers License ID number may, at the discretion of the fire chief, be backed out to protect confidential identity information. Trustees Clark, Lockwood, Hartman, and Mayor Arrington voted yes. Trustee Sternberg voted no.

Motion Passed 4-1

Motion by Trustee Hartman, seconded by Trustee Clark, to approve the following election inspectors for the March 15, 2011 election as follows:

Chair Person – Caroline Wright
Jeff Collins
Louise Woodburn
Jane Linnell
Pat Schaffer
Joan Davis
Joan Gibbs

Chairperson receives $75.00
Inspectors receive $65.00

Unanimously Approved

Motion by Trustee Clark, seconded by Trustee Lockwood, to approve the Main Street Grant for $41,113.00 as submitted. See insert "B".

Unanimously Approved

Insert "C" – Historic Owego Market Place 2011 Events & Festival Schedule.

Motion by Trustee Sternberg, seconded by Trustee Lockwood, to approve a $500 fee from the H.O.M. towards the cost to the Village for expenses due to the Strawberry Festival (Police, DPW, Fire Police). Discussion: Trustee Hartman wanted to know where the vendor's fee went? Pat Hansen responded – entertainment, port-a-johns, busing, etc.

Mayor Arrington – Can we get a copy of the H.O.M. Financial Statement? Pat Hansen responded – yes.

Attorney Graven: The wine tasting requires an insurance policy covering any liability to the Village. Paid for by the H.O.M.

The board would like to look at the other events – Holiday showcase, 5th Annual Lights on the River to see what expenses would be.

Police and Department of Public Works to come up with an estimate of expenses for these events and the Strawberry Festival.

Unanimously Approved

Motion by Trustee Hartman, seconded by Trustee Sternberg, to allow the Tioga County Health Department to sponsor a Health Fair at Marvin Park on August 17, 2011.

Unanimously Approved

Motion by Trustee Sternberg, seconded by Trustee Hartman, to waive the fee for the use of Marvin Park by Tioga County Health Department for the Health Fair.

Unanimously Approved

Fire Department

Motion by Trustee Clark, seconded by Trustee Lockwood, to approve the following Fire Department new members:

Jacob Burdict – Company #4
Robert James Tich – Company #4
Scott Johnson – Jr. Fire Fighter – Company #4
Joel Shelton – Company #4
Connor Bryant – Jr. Fire Fighter – Company #5

Discussion: No physicals until approved by the board. If a new member fails the physical – they are not accepted into membership.

Trustee Sternberg – do we pay for physicals? Mayor Arrington – yes, the village pays for physicals.

Trustee Sternberg asked that the motion be tabled until after physicals were given. This dies for lack of a second.

Original Motion – Trustees Clark, Lockwood, Hartman, and Mayor Arrington voted yes. Trustee Sternberg voted no.

Motion Passed 4-1

Clerk's Office

Treasurer's Report – passed out for review (payroll information still needs to have final updates entered into the computer).

Motion by Trustee Sternberg, seconded by Trustee Clark, to approve the board meeting minutes for January 3, 2011.

Unanimously Approved

Motion by Trustee Sternberg, seconded by Trustee Hartman, to approve the minutes of February 7, 2011with the correction that Tom Clark's name should be removed from attendance, as he was absent.

Unanimously Approved

Motion by Trustee Clark, seconded by Trustee Lockwood, to approve the minutes of February 16, 2011.

Unanimously Approved

Motion by Trustee Sternberg, seconded by Trustee Lockwood, to go into executive session to discuss contract negotiations.

Unanimously Approved

Owego Police Department

Police Chief McCulskey discussed snow removal tickets and police car mileage issues.

Waste Water Treatment Plant

Supt. Ron Horton gave a report on damage to gate into plant because of a police chase of a stolen car.

Trustee Hartman

Asked about budget preparation looking at Charter – C-7.

Mayor Arrington is working with department heads on preliminary budgets and the Village will have a budget in place by July 1, 2011.

Trustee Sternberg

Code officer is working on rental properties – people are cooperating and complying.

There has been a resignation from the Planning Board and the Cemetery Committee also has openings.

PESH Violations update? Mayor Arrington – done as far as he knows at this time.

Still looking for a completed list of firemen (interior, exterior, and drivers), update, training, and physicals.

Attorney Graven to meet with Planning Board. Some of the members of the planning board have attended a work session training.

Privilege of the Floor

Rich Watkins – 27 Ross Street – Has Inflection given any money to the Village? No.

Kevin Millar – 78 Front Street – Who paid for last years Lights on the River? Superior Wells – helped sponsor the Lights on the River Event.

Mayor Arrington

- Talked with Norfolk & Southern Railroad on the noise caused by switching cars early in the morning – asked them to try to do any switching during the day (start in Owego, not end in Owego)
- West Avenue & Erie Street – Village has no jurisdiction over railroad property
- Reminder to ask railroad to tighten bolts at Main Street crossing
- Held a meeting with NYSDOT regarding the lights on the south side of the river – power was cut during road repair and will be repaired this spring/summer

8:45 recess –into executive session; 8:58 out of executive session

8:58 back in regular session

Committee meeting March 3, 2011 to discuss waste water contract with Inflection. (Mayor Arrington, Trustees Hartman and Clark, Village Attorney Graven, and Ron Horton.

Motion by Trustee Legursky, seconded by Trustee Lockwood, to adjourn. Unanimously Approved. Meeting adjourned at 9:14 p.m.

"B"

FOUNDED 1787

Village of Owego

20 Elm Street

Owego, New York 13827

Office of the Mayor	607/687-1710	Village Police Dept	607/687-2233
Village Clerk/Treas.	607/687-3555	FAX	607/687-2235
FAX	607/687-1787	Dept. of Public Works/Code	607/687-1101
Sewer Dept.	607/687-2282	FAX	607/687-1062
FAX	607/687-2344	Village Garage	607/687-1221

MEMO

To: Village of Owego Mayor Edward Arrington and Village Board of Trustees

From: Superintendent of Public Works Jeff Soules

Date: February 22, 2011

RE: 2010 New York Main Street Program

On February 16, 2010 the Village of Owego Board gave authorization (a copy of the motion is enclosed) to apply for the New York State Main Street Program. This grant is administered by the Tioga County ED&P. This grant is to help the targeted area repair buildings with commercial and residential spaces. The grant has been awarded; the projects have been picked and will soon be put out to bid for work to be started.

A secondary part of the grant was a streetscape enhancement for Lake Street; new lighting, a village clock, trash cans, planters and directional signs to various parking lots around the village. The cost of this portion of the grant is $41,113.00 (a copy of the price list is enclosed). This is a 100% reimbursement.

I am requesting permission to order the various parts to complete our portion of the grant. The payment is to be made as other grants through the Clerk Treasurers Office.

Sincerely,

Jeffery J. Soules
Superintendent of Public Works

"B"

Ms. Reschke reviewed the listing of proposed events. She identified each activity that would require police coverage. The Historic Owego Marketplace is asking the Village of Owego to share the cost for police coverage. The Historic Owego Marketplace will contribute $500.00 toward the costs of the activities for the year.

The Chief stated to the Mayor that he has put dollars in his proposed 2010/2011 budget for police coverage for the HOM activities.

A discussion on all the specific activities listed was held.

Trustee Sternberg spoke to the financial coverage for the proposed activities – she is willing to look at some options but doesn't feel OPD's current budget can handle it.

Mayor Arrington, DPW Supt. Soules and Clerk Treasurer to work to find the finances to cover the activities.

Motion by Trustee Sternberg seconded by Trustee Thomas approving the Owego Historical Marketplace request contingent on the Mayor and Clerk Treasurer finding the $1650.00 that is required and bring information back to the board on March 15, 2010. This will support coverage needed for the Strawberry Festival.

Unanimously Approved

Motion by Trustee Jung seconded by Trustee Patterson amending the prior motion to add "The Historic Owego Marketplace is also to submit proof of insurance coverage".

Unanimously Approved

Teresa Saraceno from the County of Tioga Economic Development reported on a 2010 New York State Main Street Program.

[redacted] by Trustee Patterson seconded by Trustee Jung to support the application made by the Tioga County Economic Development and Planning Office for the targeted area within the Village of Owego to the New York State Housing Trust fund corporation for the [redacted].

Unanimously Approved

Insert "C" – Resolution #0216

Clerk Treasurer

Motion by Trustee Thomas seconded by Trustee Jung approving the expanding of the residency requirements for inspectors for the Village of Owego to encompass the county the village is located in.

Unanimously Approved

"B"

Saraceno, Teresa

From: Saraceno, Teresa
Sent: Tuesday, January 04, 2011 2:24 PM
To: 'Jeffery Soules'
Subject: Streetscape Enhancements

Jeff, The funds have been committed for the Streetscape Enhancements and it has been approved to go ahead to order and install.

The following will be reimbursed by the NYS Main Street Program.

Overall, we'll need individual invoices, showing payment made in full, to the **Village of Owego**, specifically stating it is for the **Owego Historic Downtown Program Streetscape Enhancements**.

[redacted]
[redacted]
[redacted] (? $2,842.00 plus shipping of 6)
[redacted]
[redacted] – Anything Artistic
[redacted] – Anything Artistic

App. Total: [redacted]

Let me know when I can meet with you to discuss.
Teresa

Teresa Saraceno
Tioga County Economic Development & Planning
56 Main Street
Owego, NY 13827
607-687-8260
607-687-1435 fax
www.broometiogasmallbusiness.com
www.developtioga.com

"C"

Historic Owego Marketplace Inc

PO Box 425, Owego, NY 13827 607-687-2556
www.owegolovesshoppers.com

Historic Owego Marketplace
2011 Events & Festivals

These Marketplace events and festivals are designed to encourage and attract residents and visitors to downtown Owego to spend time and money in our great village. We ask that the Village approve the following events and support requested in RED.

Friday, June 17 & Saturday, June 18-"31st ANNUAL STRAWBERRY FESTIVAL"

Friday, 5:30-10:30 pm Activities to include: wine tasting on Court House Square, art walk, entertainment, food vendors, strawberry pie tasting contest, horse & wagon rides, fireworks at 10 at Draper Park. Streets Closed: Lake and Front Street from Church Street to Court Street. Close bridge for fireworks at 9:45 pm.

Saturday, 9:00-6:00 pm Activities to include parade (10 am), arts and crafts vendors, food vendors, entertainment, wine tasting, displays, etc. Streets closed: North to Temple, Lake, Court, Front, Church, part of Main. Police support for leading parade.

Saturday, November 12, 10:00-5:00 pm—"HOLIDAY SHOWCASE"

Musical entertainment, special sales at downtown retailers. Horse & wagon rides. Santa on horse and wagon led into the village by Village Police.

Friday, December 2, 5:30-8:30 pm—"5th ANNUAL LIGHTS ON THE RIVER"

Decorations lit at 6 pm, food, entertainment, horse and wagon rides, displays, non-profit organizations. Fireworks at 8 pm at Draper Park.

Streets Closed: Lake and Front, as well as the bridge at 7:45 pm, and Draper Park area. Fire Department coverage of fireworks.

We ask that the Village of Owego agree to share the cost in supporting these events, and H.O.M. will share costs with a $500.00 contribution to the Village budget for 2011.

Sincerely,
Historic Owego Marketplace, LLC.