

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Tuesday, July 5, 2016 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor/Trustee:	Earl Hartman
Trustees:	Jenny Ceccherelli
	Rob Manville
	Phoebe Morris
	Ed Morton
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
DPW Supt.:	Jeff Soules
1 <sup>st</sup> Asst. Fire Chief:	Jeff Hiller
Absent:	WWTP Supt. Ron Horton

Insert "A" – Sign in Sheet

Pledge and invocation.

Public Comment:

Tom Woodburn presented the following letter:

**Owego Police Benevolent Association**

July 5, 2016

Mayor Steve May and Village Board of Trustees  
Village of Owego  
178 Main Street  
Owego, NY 13827

Dear Mayor May and Members of the Village Board:

I am submitting this statement on behalf of the Owego Police Benevolent Association (PBA) to provide several comments with respect to the Board's proposed grant application to New York State for funds to abolish the Village Police Department and the planned steps in the abolition process.

First, the Village is proposing that its local law to abolish the Police Department be subject only to permissive referendum. The PBA has been advised that although Village Law §8-800 provides that the Board may vote to abolish the Police Department subject to permissive referendum, that the Village can make the local law subject to mandatory referendum, as that is authorized by Village Law §9-908. That would relieve the electorate of the burden of having to petition the Village for a vote on the abolition of the Police Department. Otherwise, within just thirty days after the Board adopts the local law to abolish the Department, the public must file with the village clerk a petition signed and acknowledged by at least 20% of the electors of the Village (Village Law §9-902). While the PBA feels certain that such a petition can be obtained, it does not understand why the Board would not ask, and in fact, require the electors to

give their vote on the abolition of the Village police. Interestingly, the Village spent no doubt thousands of dollars on legal fees to attempt to conduct an advisory opinion poll of not just the electors, but the general public, regarding police services in the Village. Why wouldn't the Village Board automatically require a mandatory vote on such an important decision for Village electors? The Village of East Syracuse, when it recently adopted a local law to abolish its police department, made it subject to mandatory referendum.

Second, in the report issued in June 2016, entitled, "Village of Owego Comprehensive Review Report," the Financial Restructuring Board recommended shared fire and emergency services by the Village disbanding the Fire Department and contracting with the Town Fire District. The Board stressed the Town Fire District's new station and expanded size. The Village has lost close to \$200,000.00 in revenue from the Town for this budget year. Rather than heed the advice of the State Board, why has the Village Board opted solely to proceed to abolish the Police Department?

Third, the Village has represented in its proposed grant application that the Village is home to the Sheriff's Department. In fact, the Sheriff's Department is located in the Town of Owego, not in the Village itself.

Fourth, part of the Village's abolition proposal is to demolish the existing Police Department building and create a parking lot. Electors should be made aware of that plan, since it essentially guarantees that the Village will never be able to re-establish its own Police Department if abolished, as the cost of re-construction would likely be a major obstacle.

Finally, the PBA understands that estimates by the Sheriff's Department as to the cost of providing police services are based upon outdated 2012 salary and benefit amounts. The Village electors should understand the real cost of the Sheriff providing the proposed services.

Respectfully submitted,

Owego Police Benevolent Association

By: Brett Kobylarz, President

Thomas Woodburn, Vice President

And, also, a copy of the 2016 Honor Roll of Heroes (on file at the clerk's office).

Chris Knickerbocker – 24 Paige Street – we are not Washington. Let's act as a community. Please be transparent and put things in the Courier for review. It looks like the motive is piece by piece, OPD, Fire, DPW and leads us to believe you intend to abolish the village.

Ted Brainard – 18 Fox Street – why don't you answer any of our questions?

Jim Legursky – 96 Depot Street – think before you sign a 25 year solar contract. You don't know what is going to happen in the future. On DPW, why not fill in next door and build there?

Rusty Fuller – 70 North Avenue – if you can have two sheriff's deputies cover 7 days, 24 hours a day, and all other expenses (car, insurance, etc.), then I'm all for it. But the figures you are going by are for only one police officer and no expenses – can't be done for this price. They will have no office in the village. On the contract, it could be terminated by the county within 120 days of notice for any reason at all. This is not a good idea for village residents.

Kevin Millar – 78 Front Street – the county has not received a copy of the consolidation document.

Rusty Fuller – 70 North Avenue – Insert “B”

Informational item –

Liquor License request for Bill’s Restaurant at 53 South Depot Street (Grand Central). Notice to OPD.

**Motion by Trustee Ceccherelli, seconded by Trustee Hartman, village to hire from the Civil Service List, Margret Gilbert at \$25,000 per year with benefits. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

Teresa Saraceno and Brittany Woodburn from Tioga County Economic Development discussed a Grant for 202-204 Front Street.

**Motion by Trustee Morris, seconded by Mayor May to agree to the Letter of Intent to apply for a grant for 202-204 Front Street. Bruce Nelson to build store fronts and apartments for a grant up to \$500,000.00 with a total cost of \$2,600,000.00. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

**Motion by Trustee Hartman, seconded by Trustee Morris, to approve the following 2016-2017 Tax Warrant:**

Tax Warrant

To: Rodney M. Marchewka, Village of Owego Clerk-Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of:

For the current budget:	\$2,067,435.00
For charges for services (code):	22,574.92
For releived sewer rent and charges:	<u>182,186.87</u>

Total: \$2,272,196.79

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charges between the first day of August and the first day of September 2016 both inclusive; and therefore to collect with such of the sums as have not been thereof collected an additional charge of five per centum for each month or fraction thereof until November 15, 2016 when turned over to Tioga County for collection.

YOU ARE FURTHER COMMANDED to deliver to the Tioga County Treasurer on or after the 15<sup>th</sup> day of November 2016, the list of unpaid taxes as described for collection.

Dated: July 5, 2016  
Tax Rate: **18.90114**  
On the assessed value of: \$109,381,472

\_\_\_\_\_  
Steven C. May, Mayor

Village of Owego

**Motion** by Trustee Hartman, seconded by Trustee Manville, for the village to apply to NY Rising for the property on Prospect Street behind the Tioga County Boys' and Girls' Club. The property will house the new DPW facility (out of the flood plain). Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

**Motion Carried 7-0**

Police Grant review – 17 changes made – Insert “C”.

**Motion** by Trustee Hartman, seconded by Trustee Manville, to approve changes to the Police Grant. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morton, Trustee Phelps, and Mayor May voted aye. Trustee Ceccherelli and Trustee Morris voted no.

**Motion Carried 5-2**

**Motion** by Trustee Hartman, seconded by Trustee Manville, to approve the following Resolution:

**RESOLUTION**

At a regular meeting of the Village Board of the Village of Owego, held at 20 Elm Street, Owego, New York on the 5<sup>th</sup> day of July, 2016, the following resolution was offered and seconded:

WHEREAS, the Village of Owego seeks to partner with Tioga County to apply for a grant from the New York Department of State Municipal Restructuring Fund for purposes of consolidation of the Village of Owego Police Department and the Tioga County Sheriff's Office; and

WHEREAS, said grant application is due no later than July 12, 2016; and

NOW THEREFORE BE IT RESOLVED that the Village Board of the Village of Owego, duly convened in regular session, does hereby approve a grant applicant to the New York Department of State Municipal Restructuring Fund for purposes of consolidation of the Village of Owego Police Department and the Tioga County Sheriff's Office; and

BE IT FURTHER RESOLVED THAT THE Mayor is hereby authorized to execute all documents necessary to apply for and administer said grant; and

BE IT FURTHER RESOLVED THAT THIS Resolution shall take effect immediately.

Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morton, Trustee Phelps, and Mayor May voted aye. Trustee Ceccherelli and Trustee Morris voted no.

**Motion Carried 5-2**

Jan Nolis gave the following progress report:

- Making progress with current audit updates working on 2014-2015
- Working on payroll – IRS charged interest on a late payment
- Recommended when trustees approve payment of bills to please look at all information available (ask to see vouchers if you have questions)
- Seem to be a lot of outstanding checks because bills are paid at the end of the month per KVS
- May need an outside consultant once a month in the future
- We are getting there

**Motion** by Trustee Ceccherelli, seconded by Trustee Manville, to approve the Village of Owego Board of Trustees Meeting Minutes of June 20, 2016 as presented by the clerk-treasurer. Roll Call

**Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

**Motion by Mayor May, seconded by Trustee Morris, to approve Payment of Bills as follows:**

<b>General Fund</b>	-	<b>\$166,132.98</b>
<b>Sewer Fund</b>	-	<b>\$ 23,438.45</b>
<b>Sewer Plant Upgrade</b>	-	<b><u>\$189,192.45</u></b>
<b>TOTAL</b>		<b>\$378,763.88</b>

**Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

**Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve hiring Computel to review possible underpayments by United Water/SUEZ. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

Department Head Reports:

DPW Supt. Soules:

**M E M O**

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: July 1, 2016

RE: DPW Activity Report

- Marvin Park Pool passed inspection and opened June 24<sup>th</sup>
- Repair Marvin Park water line
- Ready Marvin Park for Tioga County Fair
- Repair driveway approach
- Rebuild catch basin George Street, State Street, Fox St, Paige St.
- Install ADA safety plates at intersections Talcott & Spruce, Talcott & Hill, Talcott & North, Front & Armstrong, Front & Academy Streets, Front & Bacon
- Interviewed 4 candidates for DPW Secretary position
- Mow Montrose and Mountain Road sides
- Cut down dead trees in berm areas North Avenue, Marvin Park, Mountain Road
- Evergreen burial
- Fill sink hole on Front Street, Central Avenue & E. Main Street
- Trim low hanging branches around the Village
- Repair pool skimmers
- CHIPS report filed
- FEMA Buy Out 2 final reimbursement filed
- Pick up detour signs, no parking signs, cones, barrels, snow fence for Strawberry Festival
- Take snow fence back to Town of Owego
- Code violations for residential refuse & mowing - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going

VOOBM 7-5-2016

- Sweeping ongoing
- Repair DPW equipment
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

Trustee Reports:

Trustee Hartman –

- Water Source Meeting on July 18, 2016

Mayor May –

Will call SUEZ and see if they will waive the \$500 hydrant fee.

Public Comment:

Ted Brainard – 18 Fox Street - I think you owe Trustee Morris an apology.

Mayor May – apologized to Trustee Morris.

Ted Brainard – need OPD they save lives and are on duty at all times.

Jim Legursky – 96 Depot Street - rumor is this board wants to dissolve the village. That's not true – I tried to dissolve the village back in 2011. The village won't just fall off if we dissolve. Blame Jim Legursky not this board for the dissolution talk.

Tommy Woodburn – 122 Fox Street – police officers are not just budget numbers. In the United States a police officer is killed every 56 hours. We have a dangerous job.

Rusty Fuller – 70 North Avenue – the \$405,000 amount is not real.

Luke Schulze – 121 Temple – thank you for the sewer workshop.

Steve Jackson – 70 Liberty Street – OPD is available every day – if you get rid of OPD your property insurance rates will go up.

Meeting adjourned at 9:50 pm



①

"B"

AND

WHEREAS CHIEF VINTI HAS BEEN ABLE TO PROVIDE ~~AT LEAST~~ MINIMAL COVERAGE OF AT LEAST 2 OFFICERS ON ALL SHIFTS USING <sup>③</sup> EXPERIENCED RETIRED OFFICERS WORKING WITH NO BENEFITS AND NUMEROUS PART-TIMERS

AND

WHEREAS THE VILLAGE OF OWEGO WILL NO LONGER EMPLOY THESE RETIREES AS OF JUNE 30TH

AND

WHEREAS THE VILLAGE OF OWEGO POLICE DEPARTMENT WILL THEN BE COMPRISED OF THE CHIEF, ONE SERGEANT, ONE PATROLMAN, AND THREE OFFICERS FRESH FROM THE ACADEMY.

AND

WHEREAS THIS SIZE DEPARTMENT WILL NECESSITATE SEVERAL SHIFTS OF A LONE OFFICER INCLUDING SOME OF A LONE ROOKIE, PUTTING THEIR SAFETY AND THE PUBLICS AT RISK

AND

WHEREAS TO CUT 2 POLICE OFFICERS THE BUDGET SAVINGS WILL NOT BE USED TO CUT TAXES BUT RATHER

(2)

"B"

TO AMONG OTHER THINGS RAISE  
AN AUDITORS SALARY 30,000  
RAISE VILLAGE ATTORNEY'S SALARY  
25,000  
RAISE EMT OVERTIME FOR THE 2 PAID  
EMT'S FROM 20,000 TO 25,000  
WHILE LEAVING OPD OVERTIME AT 20,000  
FOR THE WHOLE DEPARTMENT  
AND OTHER FIRE DEPT INCREASE OF 4,000  
INCLUDING AN AMBULANCE REPLACEMENT  
FUND OF 20,000 FOR THE THREE  
AMBULANCES WE HAVE NOW FOR OUR  
2 SQUARE MILE VILLAGE

NOW

THEREFORE BE IT RESOLVED THAT  
THE VILLAGE BOARD OF THE VILLAGE OF  
OWAGO WILL PLEASE DETERMINE FOR  
PURPOSES OF ECONOMY, EFFICIENCY  
AND MOST IMPORTANTLY PUBLIC SAFETY  
AND OFFICER SAFETY OR OTHERWISE  
TO FULLY FUND OPD TO A MINIMUM  
LEVEL OF MANPOWER AND MONIES  
AT 2016'S BUDGET LEVEL

" C "



PROJECT IDENTIFICATION	
Project Name: Village of Owego and Tioga County Police Consolidation	
Lead Local Government: Village of Owego	Date: July 12, 2016
County: Tioga	Region: Southern Tier
Lead Contact: Steve May, Mayor	Robert H. McKertich, Esq., Attorney
Contact Telephone: (607)759-9803	(607)723-9511
Contact Email: steve.may@ohry.net	rmckertich@cglawoffices.com
Project Partners	
Local Government	Contact
Tioga County	Sheriff Gary Howard - (607)687- 1010
<p><b>Project Background:</b>  <i>Describe the background to this project.</i>            The Village of Owego is the County seat for Tioga County and is the second most populous village. The Village operates the Owego Police Department ("OPD") which consists of a Police Chief and five fulltime officers (including a Sergeant), as well as a group of part-time officers. The OPD provides 24-hour, 7 day-a-week coverage. The full-time officers are represented by the Police Benevolent Association ("PBA"). The OPD accounted for \$923,213 of the total \$3,337,045 Village budget for 2015-2016, or about 28%.</p> <p>As County seat, the Village is home to several county-based departments, including the County Sheriff's Department. The Sheriff's Department has a total full-time equivalent staff of 35 and provides county-wide road patrol.</p> <p>The Village has been deemed a Fiscally Eligible Municipality by the New York State Financial Restructuring Board ("FRB") based upon a review of the Village's Average Full Value Property Tax Rate and the Average Fund Balance Percentage. In an effort to alleviate the Village's fiscal stress, the Village would consolidate the OPD with the County Sheriff's Department as follows:</p> <p>The OPD operates with a full-time Police Chief at a full salary with benefits of \$121,680. The Plan would entail the abolition of the full-time Police Chief position and replacement with a part-time Police Chief to serve during an interim period prior to full consolidation. That position would be filled via an Inter-municipal Agreement between the Village and the County whereby the County Sheriff's Office would assume the duties of the part-time Village Police Chief at a total annual cost</p>	



of \$25,000.

The Village would then abolish the Owego Police Department and enter into a contract with the County whereby the Sheriff's Department would provide police coverage in the Village at an annual cost to the Village of \$405,000. The contract would include an agreement by the County to hire four full-time OPD officers as Sheriff's Deputies and to staff the Village with two Deputies 24 hours per day and 7 days per week. The Sheriff would open a sub-station in the Village downtown area. This approach would also include an agreement with the PBA in which the union consents to the transfer of the officers.

**Public Benefit:**

*Describe how this project will benefit the people of the State of New York.*

The public benefit for the Village resulting from a consolidated police department is three-fold: First, the Village would save over \$500,000 from its annual budget. Those savings would be applied to a reduction in the Village real property tax rate. Second, the Sheriff's Department would provide equal or greater police coverage in the Village. Third, the Village would benefit from a well trained and better equipped police force which could provide top-quality service to Village residents.

The County also obtains a public benefit by virtue of lower taxes in the County seat, a larger Sheriff's Department with four additional Deputies, and adequate funding from the Village to cover the new positions.

**PROJECT OBJECTIVES**

**Business Need or Opportunity:**

*Provide a clear overview of the local government's reasons for undertaking the project. This must include an explanation of the financial, management, or service delivery challenges that the project will address.*

THE REASON FOR UNDERTAKING THIS PROJECT IS PURELY ECONOMIC. THE VILLAGE'S ANNUAL PROPERTY TAXES ARE ON THE RISE AND ITS TOTAL PROPERTY ASSESSMENT HAS BEEN DECREASING. THAT, COMBINED WITH A TREND OF DECLINING FUND BALANCE, THE LOSS OF FIRE PROTECTION REVENUES AND A DWINDLING MEMORIAL FUND FOR THE VILLAGE'S EMS SERVICE HAS RESULTED IN THE NEED FOR SHARED SERVICES, INCLUDING CONSOLIDATION OF THE POLICE DEPARTMENT.

**Project Objectives:**

*Provide information on the results the efforts or actions are intended to attain or accomplish.*  
THE OBJECTIVE IS TO PROVIDE ADEQUATE POLICE COVERAGE IN THE VILLAGE AT A REDUCED COST TO VILLAGE TAXPAYERS.

**Project Type**

*Number and type of service delivery areas and functions involved with the project.*  
THIS PROJECT PERTAINS EXCLUSIVELY TO PUBLIC SAFETY SERVICES.

**Project Scale:**

*Number and type of local governments involved with the project.*  
THIS PROJECT INVOLVES TWO LOCAL GOVERNMENTS: THE VILLAGE OF OWEGO AND



TIOGA COUNTY

**CRITICAL SUCCESS FACTORS**

*Describe the Critical Success Factors or outcomes that must be achieved in order for the project to be considered a success. The Critical Success Factors should correlate directly with the PROJECT OBJECTIVES as described in the section above:*

THE CRITICAL SUCCESS FACTORS INCLUDE LEGISLATIVE APPROVAL BY THE VILLAGE OF OWEGO BOARD OF TRUSTEES AND THE TIOGA COUNTY LEGISLATURE. THE ABOLITION OF THE VILLAGE POLICE DEPARTMENT IS SUBJECT TO A PERMISSIVE REFERENDUM PROCESS. THE SHERIFF'S DEPARTMENT WOULD NEED TO AGREE THAT IT CAN PROVIDE THE SERVICES REQUESTED AND THE PBA WOULD NEED TO CONSENT TO THE TRANSFER OF THE OFFICERS.

**REQUIRED RESOURCES**

*What are the Resources required to complete the critical success factors of this project? Format this listing as shown below:*

Role:	Resource:
Closing and securing the Village Police Dept. Demolition of the Police Department Building and creation of parking lot. Development of Project Plan Sheriff's Sub-Station Village Legal Fees Equipment	Contractor and Village Staff Contractor  Legal contractual Contractor Legal contractual Contractual

**CONSTRAINTS & DEPENDENCIES**

**Constraints** *List any and all known factors that may limit the execution of this project. For example, a frequent constraint is lack of sufficient funding or resources. For each constraint listed provide a narrative on how it will impact the success of the project in terms of schedule, scope, quality or budget.*

Constraints include: (1) PBA consent; (2) permissive referendum required to abolish police department; (3) relocation of the Village Court if the police/court building is demolished; (4) funding needed for all aspects of the project.

**Dependencies** *List any and all known dependencies on other projects or how this project impacts other related projects. For example, "This project is dependent on the completion of the data center monitoring system, which is currently scheduled for 1/15/2014". For each dependency listed provide a narrative on how they will impact the success of the project in terms of schedule, scope, quality or budget.*

This project is not dependent upon any other ongoing or planned project.



### APPROVALS

Provide a listing of all approvals needed from all of the involved partners. *All partners involved need to provide at a minimum a letter of support for the proposal.*

APPROVALS OF INVOLVED PARTNERS INCLUDE THE VILLAGE OF OWEGO BOARD OF TRUSTEES AND THE TIOGA COUNTY LEGISLATURE.

### ATTACHMENTS

The following attachments are required for a Project Charter to be considered complete:

- Tax Levy Impact and Implementation Award Calculation Worksheet (Appendix B of the Guidance)
- Work Plan and Budget Form (Appendix C of the Guidance)

Project Identification		
Project Name:		Village of Owego and Tioga County Police Consolidation
Lead Local Government:		Village of Owego
<b>Task 1</b>	Task Name:	Chief Negotiations
	Anticipated Start Date:	18-Jul-16
	Anticipated Completion Date:	1-Sep-16
	Deliverable:	Incentive Agreement
Task Narrative:	Reach an incentive agreement with the Chief to transition to a part-time position filled via an IMA.	
<b>BUDGET CATEGORIES:</b>	<b>BUDGET AMOUNT:</b>	<b>DESCRIPTION (include information on how funds are spent)</b>
Personal Services, Salary & Fringe	\$30,000.00	Incentive
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
<b>TOTAL</b>	<b>\$30,000.00</b>	

<b>Task 2</b>	Task Name:	PBA Negotiations
	Anticipated Start Date:	18-Jul-16
	Anticipated Completion Date:	1-Sep-16
	Deliverable:	Transition Agreement
Task Narrative:	Reach an agreement with the PBA to transition OPD officers to the Sheriff's Department.	
<b>BUDGET CATEGORIES:</b>	<b>BUDGET AMOUNT:</b>	<b>DESCRIPTION (include information on how funds are spent)</b>
Personal Services, Salary & Fringe	\$150,000.00	Incentives
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
<b>TOTAL</b>	<b>\$150,000.00</b>	

<b>Task 3</b>	Task Name:	Legal Services
	Anticipated Start Date:	18-Jul-16
	Anticipated Completion Date:	1-Aug-17
	Deliverable:	Contracts, Charter Amendments and Resolutions
Task Narrative:	Negotiation of contracts with PBA, Chief and County. Drafting of local laws.	
<b>BUDGET CATEGORIES:</b>	<b>BUDGET AMOUNT:</b>	<b>DESCRIPTION (include information on how funds are spent)</b>
Personal Services, Salary & Fringe	\$50,000.00	
Non Personal Services,		
Contractual Services		Legal Services
Travel		
Equipment		
Other		
<b>TOTAL</b>	<b>\$50,000.00</b>	

<b>Task 4</b>	Task Name:	IMA for Chief Position
	Anticipated Start Date:	1-Sep-16
	Anticipated Completion Date:	9/30/2016
	Deliverable:	Intermunicipal Agreement
Task Narrative:	Enter into an agreement with the County to provide part-time chief services on an interim basis.	
<b>BUDGET CATEGORIES:</b>	<b>BUDGET AMOUNT:</b>	<b>DESCRIPTION (include information on how funds are spent)</b>
Personal Services, Salary & Fringe	\$25,000.00	To Sheriff as transitional expense
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		

TOTAL	\$25,000.00
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<b>Task 5</b>	Task Name:	Abolition of Police Department and Permissive Referendum
	Anticipated Start Date:	21-Mar-17
	Anticipated Completion Date:	21-Mar-17
	Deliverable:	Charter Amendment and Permissive Referendum
Task Narrative:	Adopt Charter Amendment to abolish police department and provide for permissive referendum.	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe	\$125,000.00	This would partially cover the first year of police coverage in the Village as a transition cost and incentive for voter approval.
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
TOTAL	\$125,000.00	

<b>Task 6</b>	Task Name:	Develop Substation
	Anticipated Start Date:	1-Jun-17
	Anticipated Completion Date:	1-Aug-17
	Deliverable:	Substation Completed
Task Narrative:	Establishment of a Sheriff Substation in the Village.	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other	\$50,000.00	Renovation of physical space
TOTAL	\$50,000.00	

<b>Task 7</b>	Task Name:	Close and Secure OPD Building
	Anticipated Start Date:	1-Jun-17
	Anticipated Completion Date:	1-Aug-17
	Deliverable:	Secure Building
Task Narrative:	OPD building needs to be closed and secured, and files and evidence need to be transferred to the Sheriff.	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other	\$50,000.00	Contractual services to close the building and transfer items.
TOTAL	\$50,000.00	

<b>Task 8</b>	Task Name:	Equipment for Sheriff's Department
	Anticipated Start Date:	1-Jun-17
	Anticipated Completion Date:	1-Aug-17
	Deliverable:	Equipment
Task Narrative:	Equipment needs to be purchased by the Sheriff to cover additional policing duties.	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment	\$50,000.00	Equipment to provide for policing in the Village
Other		

TOTAL	\$50,000.00
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<b>Task 9</b>	Task Name:	Demolish OPD Building
	Anticipated Start Date:	1-Aug-17
	Anticipated Completion Date:	31-Jul-17
	Deliverable:	Parking Lot
Task Narrative:	Demolish OPD and construct municipal parking lot.	
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services	\$200,000.00	Demolish building and pave for parking lot.
Travel		
Equipment		
Other		
TOTAL	\$200,000.00	

<b>Task 10</b>	Task Name:	
	Anticipated Start Date:	
	Anticipated Completion Date:	
	Deliverable:	
Task Narrative:		
BUDGET CATEGORIES:	BUDGET AMOUNT:	DESCRIPTION (include information on how funds are spent)
Personal Services, Salary & Fringe		
Non Personal Services,		
Contractual Services		
Travel		
Equipment		
Other		
TOTAL	\$0.00	

BUDGET CATEGORIES:	TOTAL BUDGET AMOUNT:
Personal Services, Salary & Fringe	\$380,000.00
Non Personal Services,	
Contractual Services	\$200,000.00
Travel	\$0.00
Equipment	\$50,000.00
Other	\$100,000.00
TOTAL	\$730,000.00

## 2015-2016 Municipal Restructuring Fund - Award Eligibility

**Instructions:**

In the GREEN area below, enter the name of the project lead and partners. Then enter the fiscal year for the data used and the total real property taxes and assessments (tax levy) for budget items funded by property taxes through the General Fund (A & B funds) or user fees for budget items funded by fees through Enterprise Funds (FX, G & S\_ funds).

EXAMPLE	Name	Fiscal Year	Tax Levy or		
			User Fees	Cost Savings (\$)	Cost Savings (%)
Project Lead	County	2014	\$ 75,000,000	\$ (90,000)	-0.1%
Project Partner 1	City A	2014	\$ 6,500,000	\$ 135,000	2.1%
	<b>Totals</b>		<b>\$ 81,500,000</b>	<b>\$ 45,000</b>	<b>0.1%</b>
Ten Year Savings			<b>\$ 450,000</b>	<b>Maximum Award</b>	<b>\$63,212</b>

PROJECT	Name	Fiscal Year	Tax Levy or			
			User Fees	Cost Savings (\$)	Cost Savings (%)	
Project Lead	Village of Owego	2013	\$ 2,080,375	\$ 518,213	24.9%	
Project Partner 1	Tioga County	2014	\$ 20,828,048	\$ -	-	
Project Partner 2				\$ -	-	
Project Partner 3				\$ -	-	
Project Partner 4				\$ -	-	
Project Partner 5				\$ -	-	
Project Partner 6				\$ -	-	
Project Partner 7				\$ -	-	
Project Partner 8				\$ -	-	
Project Partner 9				\$ -	-	
Project Partner 10				\$ -	-	
<b>Ten Year Savings</b>			<b>\$ 5,182,130</b>	<b>22,908,423</b>	<b>518,213</b>	<b>2.26%</b>
			<b>Discount Rate of 7.0%</b>	<b>Maximum Award</b>	<b>\$727,942</b>	

*If your project impacts more than 10 eligible local governments, please contact the Department of State to ensure that the proper adjustments are made to this form to maintain accuracy.*



