

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, July 18, 2016 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor/Trustee:	Earl Hartman
Trustees:	Rob Manville
	Phoebe Morris
	Ed Morton
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
DPW Supt.:	Jeff Soules
WWTP Supt.:	Ron Horton
Absent:	Trustee Ceccherelli

Insert "A" – Sign in Sheet

Pledge and invocation.

Public Comment:

None

Audit Update Letter –

- working well with the staff
- making good progress

**Motion by Trustee Morris, seconded by Trustee Morton, to approve the following Resolution:**

**A RESOLUTION AUTHORIZING A LETTER OF INTENT WITH SMARTWATT ENERGY, INC. FOR THE PURPOSE OF AN INVESTMENT GRADE AUDIT AND POTENTIAL PROVISION OF ENERGY SAVING FACILITY IMPROVEMENTS**

**WHEREAS, the Village of Owego, New York is considering the option of moving forward with an Energy Service Performance Contract (ESPC), and has selected SmartWatt Energy, Inc. as the Energy Services Company (ESCO) to provide such services; and**

**WHEREAS, the Village Board desires an Investment Grade Audit (IGA) be completed, to identify energy saving measures and equipment replacement, prior to entering into the ESPC; and**

**WHEREAS, SmartWatt Energy Inc., in consideration of the Letter of Intent which the Village of Owego is authorizing herein, and the payment of \$12,000 if an ESPC is not entered into between the parties, has agreed to furnish all labor, materials, and equipment and perform all work required for the completion of the IGA; and**

**WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt this resolution authorizing the Letter of Intent;**

**NOW THEREFORE BE IT RESOLVED that the Letter of Intent with SmartWatt Energy, Inc., for completion of the Investment Grade Audit is hereby authorized; and**

**RESOLVED, that \$12,000 is appropriated from the Village General Fund for payment in consideration of SmartWatt Energy Inc.'s services, if the Village and SmartWatt Energy Inc. do not enter into an ESPC; and**

**RESOLVED, that the Village Mayor is authorized to execute all documents and perform all acts necessary and proper for entering into the Letter of Intent and completing the Investment Grade Audit, subject to all documents being reviewed and approved as to form by the Village Attorney**

**Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Approved 6-0**

**Motion by Trustee Morton, seconded by Trustee Morris, to give the property maintenance company 60 days' notice from July 18, 2016 to have the house at 11 Adaline Street demolished, cleared and the lot filled with topsoil. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Approved 6-0**

**Motion by Mayor May, seconded by Trustee Morton, to amend the general fund budget as follows:**

**\$1,200 from A.3090 (Revenue) to A.3410.40.773 (Training)**

**Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Approved 6-0**

**Motion by Mayor May, seconded by Trustee Morton, to amend the general fund budget as follows:**

**\$120,950.39 from A.3089 (Revenue) to A.8668.40.446 (Elevation)**

**Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Approved 6-0**

**Motion by Trustee Phelps, seconded by Trustee Morris, to approve the following new fire department members:**

Elizabeth Manuel	-	118 Paige Street, Apt #2	-	Susquehanna Hose Co. No. 1
Eric Benjamin	-	13 Halstead Avenue	-	Wave Hose Company No. 2

**Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

Alvin Smith is on hold until there is more information from the fire chief.

**Motion by Trustee Morris, seconded by Trustee Manville, to approve the Discharge of Mortgages for CDBG loans at 89 Franklin Street, owners Shaun Brown and Kari-Betts Brown in the amount of \$21,610.00 and \$3,150.00 for a total of \$24,750.00. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

**Motion by Trustee Phelps, seconded by Trustee Morris, to approve the Village of Owego Board of Trustees Meeting minutes of July 5, 2016, with a correction to page 6. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

**Motion by Trustee Phelps, seconded by Trustee Hartman, to approve the Treasurer's Report for June 2016 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

Department Head Reports:

WWTP Supt. Horton:

Date: 7/18/16

To: Village Board of Trustee's

From: Ron Horton, Supt. WWTP

Re: Department update

1. Start-up of new system on July 5<sup>th</sup>. Switched flow and pumped mixed liquors from oxidation tank #2 to aeration basins #3 and #4.
2. Contacted Town of Owego for additional seed for startup. Tioga Sanitation hauled 8000 gals/day for 4 days.
3. #1 pump at Southside pump station had a mechanical seal fail. One has been ordered.
4. Backflow preventer at William St pump station has been inspected and passed.

Police Chief Vinti –

Village board meeting report for July 18, 2016

Final numbers for the Strawberry Festival

Issued 32 parking tickets and towed 6 vehicles that were directly involved with the festival.

Friday night a total of 46 man hours worked at \$1,066.06. This cost is covered by the Tioga Tourism as a majority of the work performed is for the 5K Run.

Saturday a total of 89.5 hours worked at \$2,180.14 and this cost is covered by the Strawberry Festival Committee to the Village for expenses.

Total 135.50 hours at \$3,246.20.

Invoices have been submitted to both agencies.

Attended a review of this year's festival events with committee, DPW, Boy Scout Representatives, Fire Police Rep. Several recommendations were made for next year's event.

Members of the department worried fair security and there were no major incidents during the entire fair.

Members completed Narcan training last week.

Officers Cole and Woodburn attended FTO training and are now able to conduct field training of new recruits.

Contacted by the Principal of Owego Elementary School regard the use of school crossing guards. Before the flood of 2011 the Village through the police department provided the crossing guards. If the Village intends to reinstate the program it is an approximate cost of \$6,000.00 for personnel and the first year there will be start-up costs for equipment.

Officer Woodburn will be speaking to the campers of Stray Haven Camp on Thursday, July 21, 2016.

The entire department attended the services for Diane Dibble in Spencer last week. Diane is the wife of Retired Officer Daryl Dibble who was killed in a motorcycle accident. There is a benefit scheduled for Officer Dibble, Sunday, July 10, 2016 1pm-5pm at the Owego Elks. The event is being organized by the Owego Elks Club members. Raised \$8,755.00 at this point. Thank you to all who contributed.

Respectfully,

K.L. Vinti  
Chief of Police

**Motion by Trustee Morris, seconded by Trustee Manville, to mail out a letter to all property homeowners advising them that the Village Board has adopted a Public Nuisance Abatement Law and also post the letter on the Village website. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

DPW Supt. Soules –

## **M E M O**

To: Village of Owego Mayor Kevin Millar and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: December 31, 2014

RE: DPW Activity Report

- Salt streets and clear sidewalks
- Clear drains
- Pick Christmas trees
- Repair front door to board room
- Remove road kill - deer
- Trees down on Prospect Street
- Clear cemetery ditches
- Patch cemetery roads
- Test holes for cemetery walls
- Code violations for residential refuse - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going
- Repair DPW equipment
- Parks winter equipment maintenance ongoing

- Cemetery winter equipment maintenance ongoing
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

Trustee Reports:

Trustee Morris – Website training coming up on Tuesday, July 28, 2016

Jeff VanWagenen – SUEZ Water Company informed the board that Lake Street will be getting a complete new water line with new services to all buildings. Lake Street will be closed for approximately 1 month (September time frame). Also, part of the sidewalks will have to be removed and replaced.

**Motion by Trustee Hartman, seconded by Trustee Morton, to approve the 1 year extension of the current CSEA Contract to July 26, 2017. Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 6-0**

Public Comment:

Tom Woodburn – PBA Vice President – Would like the village to look at installing “Slow-Children at Play” signs or lower the village speed limit altogether.

On August 8, 2016 the PBA will hold a fund raiser for the Ronald McDonald House. It will be at the Price Chopper Plaza. We are looking to fill up the PBA trailer with supplies for the RMH in Syracuse.

The Officer Down Page – 15 more officers have lost their lives in July so far.

**Motion by Trustee Morris, seconded by Trustee Manville, to adjourn at 8:10 pm.**

**Unanimously Approved**

