

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, August 1, 2016 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor/Trustee:	Earl Hartman
Trustees:	Jenny Ceccherelli
	Rob Manville
	Phoebe Morris
	Ed Morton
	Mike Phelps (arrived at 7:15 pm)
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
DPW Supt.:	Jeff Soules
WWTP Supt.:	Ron Horton
Fire Chief:	Dan Gavin

Insert "A" – Sign in Sheet

Pledge and invocation.

Public Comment:

No public comment.

Discussed adding additional parking on Front Street in front of the M&T Bank.

**Motion by Trustee Morris, seconded by Trustee Ceccherelli, to approve a Records Access Policy (on file at the clerk's office). Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, and Mayor May voted aye.**

**Motion Carried 6-0**

Discussed having the New York Dormitory Authority handle the DPW Project Upgrade – the advantages are:

- 1) It is faster
- 2) Takes the burden off the Village

**Motion by Trustee Morton, seconded by Trustee Manville, to approve the Discharge of Mortgage for Mary Godfrey, 117 Erie Street. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.**

**Motion Carried 7-0**

Tioga State Bank would like to donate the property located at 103-105 North Avenue to the Village. Attorney McKertich will get more details and this will be on the agenda for August 15, 2016.

**Motion by Trustee Morton, seconded by Trustee Hartman, to approve the Village of Owego Board of Trustees Meeting minutes of July 18, 2016 with the correction on page 5 (date should be July**

26<sup>th</sup>). Roll Call Vote: Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye. Trustee Ceccherelli abstained.

Motion Carried 6-0-1

**Motion** by Trustee Hartman, seconded by Trustee Morris, to approve the payment of bills.

General Fund	\$116,808.29
DPW Reserve	\$ 23,400.00
Sewer Fund	\$102,153.61
Sewer Plant Upgrade	<u>\$151,095.45</u>
	\$393,457.35

Jeff VanWagenen of SUEZ Water attended the meeting and advised that the Lake Street water line replacement will be in October not September. Length of the project is approximately one month and will include new services to each building, replacing a 4 inch water line with 6 inch water line. Hunt Engineering will be overseeing the project.

- Village will televise sewer lines and coordinate with SUEZ on any work that sewer may have to do
- Street and sidewalks will have to be dug up - New York Dig Safely to map out utilities
- They would also like to meet with OPD and OFD on safety issues during this project
- Will come to the board meeting every two weeks with an update

**Motion** by Trustee Morris, seconded by Trustee Ceccherelli, to hold a special meeting at 7:00 pm on August 22, 2016 at 56 Main Street for a public meeting on the Lake Street closing and water line replacement project. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Power Point Presentation on the Sewer Digester Upgrade Project given by Mick Lehman and Jared Thisse from Bernier Carr and Associates. The following was discussed:

- Different options
- Funding sources
- No interest loan added on to existing project
- Cost of upgrades would be covered by haulers' fees (septage)
- Copy of the ThermAer Process on file at the clerk's office

Attorney McKertich will work on a hauler's contract.

**Motion** by Trustee Morton, seconded by Trustee Hartman, to approve the following Resolution:

**A RESOLUTION OF INITIAL SEQRA CLASSIFICATION  
AND INTENT TO DECLARE LEAD AGENCY STATUS**

At a regular meeting of the Village Board of the Village of Owego held at the Village Board Room, 20 Elm Street, Owego, New York on the 1<sup>st</sup> day of August 2016, the following resolution was offered:

**WHEREAS, the Village of Owego is considering Phase II of the Wastewater Treatment Plant Upgrade Project (the 'Project'); and**

WHEREAS, said Project requires review under the State Environmental Quality Review Act (“SEQRA”); and

NOW THEREFORE, the Village Board of the Village of Owego hereby resolves as follows:

1. The Village Board hereby determines that the action is subject to SEQRA; and
2. The Village Board hereby makes a preliminary classification of the action as a Type I action pursuant to 6 NYCRR 617.4(b); and
3. The Village Board hereby determines that it intends to serve as Lead Agency with respect to the SEQRA review and, in that capacity, will determine if the proposed action will have a significant adverse impact on the environment; and
4. A copy of this Resolution and information concerning the Project will be sent to Involved Agencies and Interested Agencies, as applicable; and
5. Involved Agencies shall be given 30 days from the mailing of the Lead Agency Notice to challenge the Board’s Lead Agency designation and to provide written comments on the full Environmental Assessment Form.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, voted aye.

Motion Carried 6-0  
(Mayor May left at 9:00 pm)

The village will review SEQR for this project at the 1<sup>st</sup> meeting in September.

Department Head Reports:

DPW Supt. Soules –

**M E M O**

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: July 29, 2016

RE: DPW Activity Report

- Repairs to baby pool – new pump
- Replace sign at 444 Front Street
- Patch John R and Fox Street
- DPW metal yard cleanup
- Repair lighting at corner Main & Court Streets, Draper Park
- Pick up storm damage
- Repairs to bridge lights
- Repair water line leak cattle barn
- Trim trees William Street, Front Street
- Trim trees & bushes Parker’s Lane, Courthouse Square
- Repair water problems at OPD

- Remove old bridge flags
- Replace bridge light globe Court and Main Street
- Repair Catch Basin Forsythe Street
- FEMA quarterly reports filed
- Drop inlet repairs at E. Front Street
- Trim tree limbs from rainstorm damage (storm on 7/25)
- Paint lines on Central Avenue and Crosswalks
- Cut up tree on West Division Street
- Put up street sign on West Division Street
- Board up house on 107 Liberty Street
- Install chlorine pump for pool
- Sweep for Town of Owego
- Margaret Hasting's historical marker received
- Dry out hazardous waste cans and ready for disposal
- Code violations for residential refuse & mowing - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going
- Sweeping ongoing
- Repair DPW equipment
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

Meeting adjourned at 9:20 pm.

