

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, August 15, 2016 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor/Trustee:	Earl Hartman
Trustees:	Jenny Ceccherelli
	Rob Manville
	Phoebe Morris
	Ed Morton
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
DPW Supt.:	Jeff Soules
WWTP Supt.:	Ron Horton

Insert "A" – Sign in Sheet

Pledge and invocation.

Public Comment:

Suzan Williams - representing 27 Lake Street Fuddy Duddy's Store – can we do the Lake Street water repair next July or August? This would give us more time to budget and plan for the streets closing.

Mayor May – the whole board shares your concern. We have been looking at additional parking at Elks, M&T, Auto Zone, and the county lots.

Jeff VanWagenen – SUEZ – the project has been postponed until April 2017. It will be done sooner, only in case of emergency.

Mr. VanWagenen - wanted to know about the NYSEG project on East Main Street.

DPW Supt Soules – NYSEG will be putting in new gas lines and they will be handling traffic control. I will give you their contact information.

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to set a Public Hearing date of September 6, 2016 at 7:00 pm at 20 Elm Street for Restore New York Application and Restore New York Assessment Gateway Project List. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Hartman, seconded by Trustee Morris, to set a Public Hearing date for September 6, 2016 at 7:10 pm at 20 Elm Street for the Front Street Parking Law. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Mayor May, seconded by Trustee Ceccherelli, to approve the minutes of August 1, 2016 with a correction on Page 1 regarding Discharge of Mortgage changing “Motion by Trustee Manville” to “Motion by Trustee Morton”. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the Treasurer’s Report for July 2016 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye. Trustee Hartman abstained.

Motion Carried 6-1

Department Head Reports:

DPW Supt. Soules -

M E M O

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: August 15, 2016

RE: DPW Activity Report

- Met with Tioga County (Bridge and Culvert Grant)
- Met with Delta Engineers
- Met with NYSEG about East Main Street gas line project
- Phone meeting with NYSHS and FEMA
- Repair Catch Basin on going
- Mark walking trail Marvin Park
- Blacktop walking trail Marvin Park
- Repair bathroom door Marvin Park
- Clean street drains
- Remove dead tree on Lake Street
- Cut tree branches, clean lot at 72-74 South Depot Street
- Cut up tree on Fox Street
- Repair electrical problems at OPD
- FEMA quarterly reports filed
- Paint lines on Crosswalks
- Sweep for Town of Owego
- Margaret Hasting’s historical marker installed at 106 McMaster Street
- Dry out hazardous waste cans and ready for disposal
- Code violations for residential refuse & mowing – on going
- Forever green property maintenance – on going
- Measure DSNY cut outs on going
- Sweeping on going
- Repair DPW equipment
- Pot hole patching on going
- Brush and leaf pick up on going
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

WWTP Supt. Horton –

VOOBM 8-15-2016

Date: 8/12/16

To: Village Board of Trustee's
From: Ron Horton, Supt. WWTP

Re: Department update

1. Installed new manhole on McMaster St between Foundry St. and Temple St.
2. Raised 3 manhole frames and covers on Talcott St.
3. Construction continues for the upgrade, Oxidation tank #2 has been formed for the south walkway, the sump pit and east wall that will make up the center walkway have been formed, structural steel inspection is scheduled for Tuesday followed by the concrete pour later in the week. Existing rotor pits have been formed, and drain lines installed.
4. Xylem continues to install the PID loops for the aeration system.
5. Xylem provided 4 days of training to plant personnel on process control for the new system.
6. AquaLogics added additional information to the SCADA system.
7. Koester Assoc. did the start-up procedures for the remaining 2 RAS pumps.

Police Chief Vinti –

Looking at purchasing a new police car at a cost of \$34,000 from Reserve. We can use some of the old equipment. The old car has 114,000 village miles and is costly to keep maintained. On hold until the next meeting.

Trustee Reports:

Trustee Ceccherelli – notified of receiving a grant for a condition study of the Central Fire Station. Will be receiving \$5,000 on August 29th. This will help us move forward on funding for the fire station.

A dedication at the Hickories Park is scheduled for September 11, 2016 (a Sunday morning) at 8:30 am for a new memorial – would like mayor and trustees to attend.

Trustee Morton – met with The Partners on health insurance for village employees. Need to replace current plan and try to keep as much of the old plan as possible.

Trustee Morris – the village website will go live on Wednesday, 8-17-2016.

Mayor May – Insert “B” – directive regarding the use of overtime and part-time

Public Comment:

Meghaan Velasco – representing a new bar/restaurant at 596 Fifth Avenue – she was told to come to the board meeting for a final approval to open the bar/restaurant. Attorney McKertich looked over code and it seem that the code department can handle anything that needs to be done to get the business opened.

Steve Riesbeck – 596 Fifth Avenue – how many pounds of pressure is the water line on Lake Street under?

Jeff VanWagenen – SUEZ – about 70 to 85 pounds of pressure.

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to adjourn at 7:50 pm.

Unanimously Approved

"B"

August 16, 2016

By Hand Delivery

Chief Karen Vinti
Owego Police Department
90 Temple Street
Owego, New York 13827

Rod Marchewka
Village Clerk/Treasurer
Village of Owego
178 Main Street
Owego, New York 13827

Chief Daniel Gavin
Village of Owego Fire Department
87 North Avenue
Owego, New York 13827

Ron Horton
Superintendent
Village of Owego
Wastewater Treatment Plant
75 Southside Drive
Owego, New York 13827

Jeff Soules
Superintendent
Village of Owego
Department of Public Works
20 Elm Street
Owego, New York 13827

Dear Department Heads:

I am providing you with this directive regarding the use of overtime and part-time employees in your departments. As you know, the Village is in a difficult financial position and has allocated limited amounts of money in the Fiscal Year 2016-2017 budget for the use of overtime and part-time employees. It is important that you stay within those budgeted amounts and that you manage the use of part-time employees and overtime hours accordingly.

First, you are directed to make all reasonable efforts to limit the use of part-time employees to no more than 19.5 hours per week for each part-timer. While the Village has a past practice and a contractual right to use part-timers up to 32 hours per week, you should prepare and manage a schedule aimed at limiting the use of part-timers to 19.5 hours consistent with the Civil Service Law. Part-timers should be used only to the extent that money has been allocated in the FY 2016-2017 budget.

Second, you are directed to manage the use of over-time hours to correspond with the amounts allocated in the FY 2016-2017 budget. Overtime should be used only when needed due to unforeseen circumstances and only to the limited extent necessary to address those circumstances.

Third, you are directed to provide me monthly reports on the first day of each month (commencing on September 1, 2016) regarding the use of part-time employees and overtime hours in the preceding month in your department.

For the use of part-timers, the report should state:

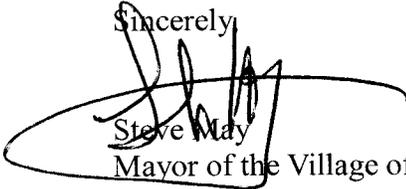
- the name of each part-time employee;
- the number of hours worked each week for each part-time employee;
- the total amount of money spent on part-timers for the month; and
- the total amount of money remaining in the annual budget for part-timers.

For the use of overtime, the report should state:

- the name of each employee receiving overtime;
- the number of overtime hours worked for each employee;
- the total amount of money spent on overtime for the month; and
- the total amount of money remaining in the annual budget for overtime.

Finally, please confirm your receipt of this correspondence. Thank you.

Sincerely,



Steve May
Mayor of the Village of Owego