

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, December 5, 2016 beginning at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Deputy Mayor/Trustee:	Mayor May
Trustees:	Jenny Ceccherelli
	Earl Hartman
	Rob Manville
	Phoebe Morris
	Ed Morton
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
DPW Supt.:	Jeff Soules
WWTP Supt.:	Ron Horton
Fire Chief:	Dan Gavin

Insert "A" – Sign in Sheet

Pledge and invocation.

Public Comment:

None.

Review of EDU Category

Motion by Trustee Morris, seconded by Trustee Manville, to change the EDU category of 223 North Avenue (this building has no water or sewer and has been verified by Code Enforcement Officer James Mead). This building is dry storage only. There will be no sewer bill. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Morton, seconded by Trustee Morris, to approve holding the next election for officers on March 21, 2017 with the following election inspectors Carolyn Wright, Geoffrey Collins, Joan Davis, Kristina Stevens, Cinda Goodrich, Reathe Woodburn and alternates Janet Allen and Faye Rafferty.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Hartman, seconded by Trustee Morton, to approve the Village of Owego Board of Trustees Meeting minutes of 11-21-2016. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Morton, seconded by Trustee Morris, to approve the Payment of Bills for November as submitted by the clerk-treasurer.

Discussion on master card, street lights, Jan Nolis, village attorney, reserve funds, boys club, library & art council.

General Fund	-	\$307,738.79
Sewer Fund	-	\$ 69,152.70
Sewer Plant Upgrade	-	\$307,007.70
Trust & Agency	-	\$ 1,027.92
Trust Non-expendable	-	\$ 750.00
TOTAL		\$685,677.11

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Department Head Reports:

DPW Supt. Soules –

MEMO

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: December 5, 2016

RE: DPW Activity Report

- Salt and Plow Village Roads
- Repair Light Globe on North Avenue
- Couch removal at 496 East Main Street
- Ready John Deere snow blowers
- Clean and organize pole barn
- Ready and put up the Lights on the River Business Sponsor Banners
- Test all the Christmas and Snowflake lights for Festival
- Meeting with County Highway Department
- Meeting with Rick from NYS Emergency Management close out FEMA projects
- Vacuum leaf piles throughout the Village
- Repair Catch Basin on going
- Clean street drains
- Sweep for Town of Owego
- Code violations for residential refuse – on going
- Forever green property maintenance – on going
- Measure DSNY cut outs on going
- Sweeping on going
- Repair DPW equipment
- Pot hole patching on going
- Brush and leaf pick up on going
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

- Found archeological drawings for the fire station
- Need two new light poles for the Court Street Bridge

VOOBM 12-05-2016

WWTP Supt. Horton –

Date: 12/1/16

To: Village Board of Trustee's
From: Ron Horton, Supt. WWTP
Re: Department update

1. Work continues at Water St. pump station. Elevated deck is complete, control panel is installed, and the electric service is being installed as well as one of the two pumps.
2. Training from Koester Assoc. continues once/wk. the plant operations continue to improve as the training progresses.
3. Increased Hallstead Sanitary service to one load per day which puts them back to where they were prior to start up.
4. Sent out contracts to Tioga County Sanitary Service, Hallstead Sanitary, Suburban Sanitary and Drain Masters. We will be sending a contract to a new hauler EarthClean in the near future.
5. Submitted closeout items requested by NY EFC for Phase I of the plant upgrade.
6. Met with Mick Lehman and Corey Reid who will be the project manager for the Phase II portion of the upgrade on November 18th.
7. Received the report from NY DEC's inspection of the treatment plant and it received a satisfactory rating. There are only 3 scores available, satisfactory, marginal and unsatisfactory.
8. It is likely the plant will be receiving a new score from DEC which will make it a Grade 3A and possibly after the Phase II portion a 4A plant. A 4A score will require additional licensing and training for the operators. Currently there are 2- 3A operators. We have one employee who has taken the classes and passed who would be eligible for a 2A license after passing his ABC exam.

Police Chief Vinti –

Village board meeting report for December 5, 2016

With the transfer of Officer Cole to Endicott Police creating a significant void in the schedule, the overtime and part time line in the 2016-2017 budget is being depleted faster than anticipated due to the lack of shift coverage. A list has been certified by Civil Service to hire an officer to fill the vacant position.

Lights on the River Festival was successful. The police department provided 44 hours worked toward the festival and an invoice has been prepared and submitted.

Vehicle 752 (2011 Crown Victoria) is back in the garage for more repairs. Vehicle 751 (2012 Ford Explorer) was repaired and it was covered under warranty.

Checked with neighboring smaller departments about crossing guards, some examples, Dryden does not provide guards. Waverly provide them at \$9.24 an hour, they get paid for 360 hours per year and receive a monthly check between September and June. Spencer police have two volunteers.

Researched several Village streets speed zones, by law can only go down to 25 miles per hour. Except in a school zone, George St is 15 miles per hour but should be signed properly.

Respectfully,

K.L. Vinti
Chief of Police

Fire Chief Dan Gavin –

Petitioned to replace aged out interior/Green Tag Firefighter PPE safety fire gear (a NYS PESH/NFPA regulation), under OFD budget line item .431 budgeted at \$12,000. This is a PESH & OFD personnel safety issue. Consensus of the board is for the chief to go forward with getting 3 estimates on replacement cost for new interior firefighter safety turn-out gear to present to the Board at the December 19, 2016 meeting.

Currently the fire department has 10 to 11 green tag members – 5 more members are taking training this week.

The fire department has its own EIN number and would like to handle all fire department money. Attorney McKertich wants details from the fire department.

Motion by Trustee Hartman, seconded by Trustee Phelps, to approve new fire department member Andrew Churchman into Hose Company No. 1. He has received fire board approval. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Trustee Reports:

Trustee Phelps – the fire department should be doing preventative maintenance on their vehicles.

Trustee Morton – meeting with Rod on Thursday to start working on future village budget.

Mayor's Report:

- Conference call scheduled with NY Rising at DPW

Motion by Trustee Morton, seconded by Trustee Manville, to hire Delta Engineers to work on the proposed DPW building. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Public Comment:

None.

Meeting adjourned at 7:55 pm.

