

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, October 5, 2015 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Kevin Millar
Trustees:	Jenny Ceccherelli
	Rob Manville
	Steve May
	Phoebe Morris
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
WWTP Supt.:	Ron Horton
Police Chief:	Karen Vinti
Absent:	DPW Supt. Soules
	Trustee Hartman
	Trustee Phelps

Sign in Sheet – Insert “A”.

Pledge and moment of silence in honor of Don Seaver who was a lifelong member of the Owego Fire Department.

Public Hearing on Unsafe Structure for 112 Liberty Street - Postponed until code can gain entry to the property.

Public Comment:

None

Motion by Trustee Morris, seconded by Trustee Ceccherelli, to approve a parade permit for Lights on the River on 12-4-2015 at 6:00 pm. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the Zombie Fest for October 24, 2015 at 3:00 pm on Front Street. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve Melody Patterson holding a Haunted House at the public space under the Marvin Park Grandstands from 6:00 pm to 9:00 pm on October 31, 2015 along with a Halloween costumed parade and a “Trunk or Treat” on the Fair Grounds main drive area in conjunction with the Haunted House. All net proceeds to be given to Rural Ministries this year. All required insurances will be secured and provided to the proper village agents. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the matter of a garage at 51 Main Street being sent back to the OHPC for a SEQR and a 239M review. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Morris, seconded by Trustee May, to send a change to the sign law in O.P. District to the county and village planning boards. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to schedule a Public Hearing for October 19, 2015 at 7:00 pm for Spruce Street – “No Parking East Side”. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the following Election Resolution:

Legal Notice

March 15, 2016 Village Election

Resolve that the next annual election of the Village of Owego, New York will be on Tuesday, March 15, 2016 and that the No.1 Central Fire Station located on North Avenue in the Village of Owego, Owego, New York be used as the polling place for said election and that the said polls shall be open from 12:00 noon until 9:00 pm on the said day at which time and place the following offices are to be filled:

Mayor for a term of two years to succeed Kevin Millar

Clerk-Treasurer for a term of two years to succeed Rodney Marchewka

Trustee for the 1st Ward, for a term of two years to succeed Steve May

Trustee for the 2nd Ward, for a term of two years to succeed Earl Hartman

Trustee for the 3rd Ward, for a term of two years to succeed Michael Phelps

Be it further resolved that in accordance with Section 15-104 of the election law, the Village Clerk of the Board be and is hereby directed to cause a notice of election to be published in the Tioga County Courier and cause to conspicuously post in at least six (6) public places within the Village of Owego.

Dated: October 2, 2015

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Rod M. Marchewka
Clerk-Treasurer
Village of Owego

Motion by Trustee May, seconded by Trustee Manville, to amend the budget (an increase of \$20,000.00) from Revenue Code Number 2701 to A.3410.20.205 for the purchase of a used ambulance from Village of Sherburne. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Morris, seconded by Trustee May, to approve the Village of Owego Board of Trustees Minutes of September 14, 2015 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Morris, seconded by Trustee May, to approve the Village of Owego Board of Trustees Minutes of September 21, 2015 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the Village of Owego Board of Trustees Minutes of September 22 2015 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee May, seconded by Trustee Morris, to approve the Village of Owego Board of Trustees Minutes of September 28 2015 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee May, seconded by Trustee Morris, to approve the Payment of Bills submitted by the clerk-treasurer as follows:

General Fund	-	\$324,734.03
General Fund (FY2015 P12 A/P's)	-	\$ 4,049.59
Sewer Fund	-	\$ 54,677.40
Sewer Plant Upgrade	-	\$ 54,968.91
Trust & Agency	-	\$ <u>20.10</u>
TOTAL		\$460,156.03

Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Manville, seconded by Trustee Morris, to hold a Public Hearing on October 19, 2015 at 7:10 pm regarding outside sewer user rates. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Department Head Reports:

DPW Supt. Soules –

M E M O

To: Village of Owego Mayor Kevin Millar and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: October 2, 2015

RE: DPW Activity Report

- Meet with Delta regarding 130 Southside Drive
- FEMA quarterly reports filed for buy outs and elevation projects
- Cemetery – new section work
- Install LED lights around the village
- Leaf machines out
- Clean up tree debris Little League field
- Install “No Parking” signs
- Cemetery burials & top soiling
- Code violations for residential refuse/high grass - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going
- Repair DPW equipment
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

WWTP Supt. Horton –

Date: 10/2/15

To: Village Board of Trustee’s

From: Ron Horton, Supt. WWTP

Re: Department update

1. Construction continues, blower building has brick walls, roof, insulation, water and ice shield, interior block wall sealed and electric service installed. Headworks building brick walls, steel decking for control room, block interior wall, channel floors have been installed. Walkway on outside of North tank has been poured. Work continues on center wall of North tank. Mechanical demolition is complete on headworks. Louvers for headworks and blower building have been delivered. Blowers, controls, WAS pumps, mechanical bar screen, Pista unit, piping and diffuser heads have been delivered. Electric conduit continues to be installed for tank mixers and equipment.
2. Flow meter that was taken out of service for demolition of channel in existing headworks has been placed back into service.
3. Toured Ithaca WWTP with Trustee’s Manville and May, Jared and Tom Cataldo from BCA and representatives from Siewert Equipment.
4. Monthly progress meeting was held on September 30th. Next meeting is scheduled for October 30th.

Police Chief Vinti –

Attended police graduation for Matthew Simpson and Jacob Meehan.

Trustee Reports:

Trustee Ceccherelli – no report
Trustee Manville – no report

Trustee May –

Motion by Trustee May, seconded by Trustee Morris, to schedule a Public Hearing for November 2, 2015 at 7:00 pm regarding Armstrong Place for “one way” and “one side of the street parking”. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Mayor’s Report

Mayor Millar – 10/5/2015

- 1) Attended Habitat for Humanity State Meeting at Treadway
- 2) Attended Broome County Community Organizations Active in Disaster Drill for a Volunteer Referral Center (VRC)
- 3) Attended Council of Governments Meeting 9/17/15
- 4) Attended BMTS Policy Meeting
- 5) Addressed Greater Owego Tent Revival
- 6) Walked in CROP Walk.
- 7) Working with Rodney and Martin Grozier and NYSERDA to switch all lighting to LED’s. Full report next meeting.
- 8) Working with Computel to audit Gross Receipts Tax paid to the village.
- 9) Working with a BU MPA grad student on a parking study
- 10) Appointed Nadine Bigsby to the Zoning Board of Appeals to fill vacancy caused by the resignation of Mike Matthei
- 11) *Appoint Justice Court Audit Committee- Steve May, Jenny Ceccherelli, Phoebe Morris, Rod Marchewka*

Mayor Millar appointed Trustees May, Morris, and Ceccherelli and Clerk Treasurer Rod Marchewka to do the annual audit for the Village Justice.

Public Comment:

None.

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to go into executive session to discuss personnel matters. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Executive session began at 7:26 pm

Back in regular session at 7:30 pm

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to accept the resignation of employee number 17-8043 and authorize a Separation Agreement. Roll Call Vote: Trustee Ceccherelli, Trustee Manville, Trustee May, Trustee Morris, and Mayor Millar voted aye.

Motion Carried 5-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to adjourn at 7:32 pm.

Unanimously Approved.