

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, April 18, 2016 at 7:20 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor:	Earl Hartman
Trustees:	Jenny Ceccherelli Rob Manville Phoebe Morris Ed Morton Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
WWTP Supt.:	Ron Horton
DPW Supt.:	Jeff Soules
Code Enforcement Officer:	Jim Mead
Fire Chief:	Dan Gavin

Insert "A" – Sign in Sheet

Pledge and Invocation.

7:00 pm - Public Hearing on Unsafe Building – 11 Adaline Street

Exhibits for this public hearing:

- A) Village vs Jane Holmes – Index #46541
- B) Email to Deutsch Bank National Trust Company
- C) James S. Mead – deposition posting unsafe building notice
- D) Notice of unsafe condition sent to Jane Holmes at 66 South Main Street, Castleton, NY
- E) Certified Mail sent to Diane Steele at 1251 Trumansburg Road, Ithaca, NY – Unsafe Building – 11 Adaline
- F) Notice posted concerning parties that may have a financial interest in property be on notice
- G) Letter from DPW Supt. Jeff Soules outlining defects with pictures (copies of all exhibits are on file in the clerk's office).

James Mead – certified code officer for the Village of Owego since May of 2008. No activity on this property for the last 7 years and after the 2011 flood the basement walls have collapsed and the house has moved 6 inches off the foundation. This house has been abandoned.

Attorney McKertich – Mr. Mead does 11 Adaline meet the definition of an unsafe building?

Jim Mead – in my professional opinion it definitely does.

Public Comment:

None.

Public Hearing closed at 7:15 pm

The Village Board reviewed the Short Form SEQR and all 11 questions were answer with “no”. Therefore, there would be no Negative Declaration.

Motion by Trustee Hartman, seconded by Trustee Manville, to approve the following Resolution:

**VILLAGE OF OWEGO
RESOLUTION**

WHEREAS, the Superintendent of Public Works has issued a report determining that the structure located at 11 Adaline Street, Owego, New York, Tax Map No. 117.19-2-36 is unsafe or dangerous to the public, pursuant to §98-6 of the Village Code of the Village of Owego, and has ordered it to be made safe and secure or removed; and

WHEREAS, on April 18, 2016, the Village Board of Trustees held a public hearing in regard to the structure at 11 Adaline Street; and

WHEREAS, notice of said public hearing has been published, filed at the County Clerk’s Office, and served in accordance with the Village Code; and

WHEREAS, after due deliberation, the Village Board finds that the structure has been unoccupied since before the flood of September 2011, and received about one foot of water on the first floor. The West foundation wall had a severe bow in it and collapsed into the basement. The East foundation wall has also collapsed and the house has shifted west. The roof and the West wall have a severe sag, as well as the support floor joists on the first and second floors. The roof is in poor condition with broken and missing shingles and most likely leaks. The structure could collapse without warning and cause serious injury or death to anyone inside or in the immediate vicinity.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Part 617 of the implementing regulations pertaining to Article 8 of the State Environmental Quality Review Ac (“SEQR”), it has been determined by the Village Board that the removal of the structure at 11 Adaline Street constitutes an Unlisted Action, as defined under the SEQR regulations. Said removal will not have a significant adverse impact on the environment and the Village Board adopts a negative declaration with respect to this action; and

RESOLVED that the Village Board of the Village of Owego hereby determines that the structure at 11 Adaline Street is unsafe or dangerous to the public and orders it to be removed. Because the property owner has neglected or refused to repair or remove the same within the time provided, the Village Board hereby determines that it may remove said building by whatever means it deems appropriate and may assess all costs and expenses incurred by the Village in connection with the proceeding to remove or secure, including the cost of actually removing said building, against the land on which said building is located; and

RESOLVED that this Resolution shall take effect immediately.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Public Comment:

Jim Legursky – when you have a public hearing post on the Village Web Site for the public to review.

Street Light Presentation by Greg Royer and Tracey Jumper from Smart Watt Energy, Inc., located in Albany.

Energy Contract – Article 9, NYS Energy Law

- 1) It is a project that pays for itself through energy saving upgrades.
- 2) No out of pocket cost
- 3) Annual savings guaranteed by Smart Watt
- 4) This project is a street light upgrade
- 5) Total annual savings are approximately \$70,000.00 per year
- 6) Street lighting system replacement
- 7) Replace existing with LED fixtures

Smart Watt would like the Village to choose them to make the street light changes.

Attorney McKertich will review the Energy Performance Contract.

The Village would have to petition the Public Service Commission to buy back street lights from NYSEG and the Village would need a request for quotes for the bid process.

Renovus Solar Energy:

They would like to review the figures from Smart Watt and make a proposal based on their savings.

It sounds like a great way for the Village to save even more money.

Renovus will be back at the May 2, 2016 board meeting with a contract proposal for the Village (Attorney McKertich would like it before the meeting so that he can have time to review it).

Review of EDU Category:

Chris Wilcox owns 59 East Avenue and he submitted an Application for Review of EDU Category.

Motion by Trustee Morris, seconded by Trustee Ceccherelli, that the Application for Review of EDU Category from Chris Wilcox be denied as the description of the property matches the EDU category. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morton, that Mayor May appoint the following:

OHPC		
Laura Eberly		2017
Richard Van Hall		2017
Emily Pellicano		2019
Planning		
Heinz Hoffman		2017
Robert McConnell		2017
Donna Gibson		2019
Donna Kuhns		2019
Zoning		
Georgeanne Eckley		2018
Richard Van Hall		2018
Lisa Curatolo		2019
Jana Ingalsbe		2019

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Phelps, seconded by Trustee Hartman, to approve Kelly Wright, 192 North Avenue, joining the Village of Owego Fire Department in Hiawatha Engine Company #4. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Discussed resignation and terminations of fire department members due to the 40% State Law on memberships. No action taken yet –more information is needed from the Fire Department.

Each board member was given a copy of the procurement policy for their information and review. No changes were made (Chapter 57 in the Village Code).

Tentative first review of taxes would be \$2,308,103.00 to be raised by taxes. Mayor May thanked the village department heads for getting the information together. Budget reviews will begin in May.

Motion by Trustee Ceccherelli, seconded by Trustee Hartman, to approve the Annual Village of Owego Board of Trustees Meeting Minutes of 4-4-2016. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the regular Village of Owego Board of Trustees Meeting Minutes of 4-4-2016. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Department Head Reports:

DPW Supt. Soules -

M E M O

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: April 15, 2016

RE: DPW Activity Report

- Beaver dam at Brick Pond
- Sweep for Town
- Painting Paige Street Underpass
- Parks equipment prepped for painting
- Install bike racks around Village
- Repair street signs
- Clean Cemetery ditches
- Cleanup at Marvin Park dike
- Remove broken globes from street lights
- Cleanup nature trail
- Cold patch pot holes
- Repair sink holes E. Main and Talcott Streets
- Pick up fallen limbs from wind storm
- Weed eat around boat launch
- Trim trees in parks, parking lots and OPD
- Plow and salt from snow storm

- Budget preparation
- Trees in Cemetery, Woodlawn and Corbin Streets fallen, – removed
- FEMA quarterly reports filed
- Code violations for residential refuse - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going
- Repair DPW equipment
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the purchase of a roller from Anderson Equipment for the amount of \$25,000.00. The money will come from DPW Equipment Reserve. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

WWTP Supt. Horton –

Date: 4/14/16

To: Village Board of Trustee's

From: Ron Horton, Supt. WWTP

Re: Department update

1. Project meeting and start-up of mechanical bar screen scheduled for April 27th.
2. Start-up representative from Pista grit removal system was unavailable for start-up on that system until May 10th.
3. Trip to Geneva WWTP to observe bio-solids treatment process.
4. We have observed 2 holes in the primary digester cover and one area that appears to be structurally weakened. Flexes under the weight of a person.

Date: 4/14/16

To: Rob Manville, Sewer Commissioner

From: Ron Horton, Supt. WWTP

Re: Geneva WWTP tour

Rob, as you know we went to Geneva to tour their wastewater treatment plant and observe the improvements they made to their digesters. We were met by Jared Theiss, Mickey Lehman and Tom Cataldo from Bernier, Carr and Assoc., Mark Koester of Koester Assoc., Bob Wooldridge of Thermal Process Systems and Will Czaplak, Chief Operator of the Geneva WWTP. I wanted to provide to you and the board a brief report on what we observed and how it may benefit the village.

Bob Wooldridge put on a PowerPoint presentation of Geneva's project which included what their needs were and how they were able to meet them, and how the system works. Will Czaplak talked about some of the challenges from an operator's perspective during start up and the benefits they have seen as a result of the system and also things that they may have done a little differently.

Geneva's treatment plant has a larger capacity than ours but had many of the same problems and similar operational challenges that we have. Their digesters were not as old as ours, but experienced poor mixing, inefficient heating,

large build-ups of grit and scum which resulted in reduced capacity and increased operating costs. Much like ourselves they also accept septic waste in addition to leachate from a landfill.

Our digesters are over 50 years old, without any mixing capability which creates an extremely inefficient heating of the bio-solids. The heating is required for pathogen reduction for disposal of the bio-solids. Without mixing we also have a large amount of grit in the bottom of the digesters and a thick scum layer which reduces the capacity of the digesters. We recently cleaned the primary digester for maintenance and observed there were two holes located in the roof area as well as one area that appears to be structurally weakened. We based this observation on the fact that when a person walked across that area the digester roof, it both felt and appeared to flex inward.

We would also like to continue to accept septic waste as a revenue source and increase the amount we accept if possible. Digester capacity is currently one major deterrent to being able to accomplish that, in that there is inadequate retention time for pathogen reduction.

Geneva uses the Autothermal Thermophilic Aerobic Digestion (ATAD) technology that was presented by Bernier, Carr and Assoc. at the February 29th meeting. This is a two-step aerobic process for the digestion of bio-solids. The process requires no outside heat source for operation which would result in significant savings from not having to purchase LP to heat the digesters with. It also uses an aeration system for both mixing and the oxygen demands of the system. We would also be able to better allocate our resources as this system requires very little attention from the operators. Geneva stated they spend no more than 2 hours a day observing the system and that was primarily due to not having integrated the two different pumping systems into the programming. The system also reduces the amount of solids produced by 40-60% which reduces or eliminates bio-solids disposal costs. The end product is considered a Class A bio-solid by US EPA due to the increased reduction in volatile solids (60-70%) that the system is capable of producing. With a modification to our NY DEC 360 permit the end product could be used by residents for landscaping or other purposes. The operator at Geneva also pointed out that the system creates so much excess heat that they are looking at using it heat other buildings adjacent to the digesters. We have a similar arraignment of buildings and would look to do the same if we found that we had sufficient heat to do so.

The system appears to have many beneficial cost saving features and has a proven record over a number of years. Bernier, Carr and Assoc. is going to put together another presentation that will be more specific to our needs. Mark Koester and Bob Wooldridge also said they would make themselves available to meet with the board to discuss the project. The ADAT system appears to have the ability to allow the village to consider the septage project at the scale discussed at the February 29th meeting (45,000 gals/day) while being able to reduce the costs to treat the bio-solids and producing a usable end product. I would like to set up a meeting with the board when Bernier, Carr is ready for their presentation and have both Mark Koester and Bob Wooldridge present so the board may ask questions about the process.

Ron

Police Chief Vinti –

- Officer Woodburn is in the first week of a three week leadership class (2 weeks in Binghamton, 1 week in May, and 1 in June)
- Retirees exemption will expire in June
- Three cadets will be out of the academy in three weeks

Fire Chief Gavin –

Motion by Trustee Phelps, seconded by Trustee Ceccherelli, to approve the following car washes:

Company 1 & 5	– April 30, 2016
Company 3	- May 14, 2016
Fire Department	- June 26 thru July 31, 2016

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

- We had a group training and one of the fire hydrants failed

Question on whether or not the fire police are covered when they are directing traffic for the Strawberry Festival and other events they do?

Attorney McKertich – they would be covered –normally included in the Parade Permit Application.

Trustee Reports:

April 18, 2016 VOB Mtg.

Commissioner-Trustee Report Summaries

Village of Owego, New York
Earl Hartman Trustee Ward 2/ Commissioner of: OHPC, Planning & Zoning

Electronic copies of full report has been filed with the Clerk-Treasurer

Commissioner Report

OHPC:

OHPC met on April 6, 2016 to review/deliberate (3) projects before it:

1. 20 Church Street – **New Hope:** Building’s field and trim colors, and the addition of a new suspended sign mounted in the existing frame stanchion. The new sign will mirror/emulate the details and colors of the sign mounted on the building but will be more orientation visible to vehicle and pedestrian traffic looking for the facility. Some minor clarifications were discussed with New Hope representative and additional signage was approved.
The building field and trim colors are from historic colors palate and approved by OHPC.
2. 260 Main Street – Nucci/Overhiser elevation/reclamation project – **Garage:** Given that the proposed new garage was not included in the original application’s time frame a new application needs to be filed with DPW office/Anita. The proposed garage will be approximately 1/3 longer on the N-S axis (Longitudinal section) than the pre-flood garage was. New garage’s north façade (curb/street presentation) will emulate the façade at 384 Front Street (aka the O’Rourke house) which will bind with and add to the harmony of the main structure as a Village edifice. A type II SEQR.
Finalizing details and features being offered to the main structure are: New round segmental column bases; a balustrade railing of flat cold rolled bar stock steel railings with compatible balusters which will meet code safety requirements with an visually “open” presentation that will not diminish the main structure’s north (curb side) presentation; site stair railing will emulate the main structure balustrades & balusters presentations and the inclosing of the elevated porch/portico to grade will be a picture frame and flat panel at and under the each column with a picture frame and flat stock rectangular lattice (to allow for ventilation preservation of the cedar porch decking.
3. 380 Main Street – **Howard Project – New porch:** The projects scope of work entails the removal of the existing striped hung cantilever aluminum awning/weather canopy from over the main/north entry and the removal of the existing slate/bluestone steps and landing /stoop that serves the entry door. Propose new work entails the construction of a new porch across the front of the structure (8’x22’), constructed of a blend of nominal dimensioned PT and construction grades of lumber appropriately selected to meet codes, longevity and appearance. The new porch will have a “shed” style roof shedding water to the north with a gabled section of roof centered over the entry walk and steps approach. Roof pitches will match as close as possible to existing roof pitches of main structures. Railing balustrades and railings will be similar to those of 377.
4. OHPC will meet on Wed., April 20th, to review: Windows replacements on the north side of the Museum, 110 Front St. and Marchewka request to demolish the fire damaged structure at 388 Main St.

PLANNING / ZONING:

1. No Report

Trustee Report:

1. Met with OHPC

VOOBM 4-18-2016

2. Met with new Village website designers, Trustee Morris, Mark Trabucco and Nadine Bigsby to review OHPC's requirements and expectation for the new website.
3. Contacted Steven Winkley, Water Resource Protection, to schedule the next committee meeting on the project.
4. Reviewed Comprehensive Plan
5. Plan on attending NYCOM May 1-3.

Submitted: April 18, 2016

Cc: Clerk/Treasurer, ERH files

Motion by Trustee Phelps, seconded by Trustee Hartman, to approve transferring \$4,939.00 from A.3410.40.222 (fuel account) TO a.3410.20.206 (Equipment – rescue truck) to cover an additional cost for lighting for 803. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Fire Chief Election will be held at the training facility off of McMaster Street on the last Wednesday in May.

June 4, 2016 the Fallen Fire Fighter Golf Tournament will be held at the Links (two flights). Call Bill 761-4764 or Jim 744-2496.

Discussed wearable video devices for the fire department.

Mayor May handed out applications for CDBG Grant Program – 6 have signed up and 10 more homes are available.

Public Comment:

Judy Hartman – wanted to ask the fire chief where he lives – read on face book it was Endicott.

Dan Gavin – I live on Main Street in Owego.

Judy Hartman – is someone trying to be fire chief that lives 25 miles away?

Dan Gavin – not to my knowledge.

Meeting adjourned at 9:22 pm.

