

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, April 20, 2015 at 7:18 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Kevin Millar
Trustees:	Jenny Ceccherelli
	Earl Hartman
	Robin Manville
	Steve May
	Phoebe Morris
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
DPW Supt.:	Jeffrey Soules
WWTP Supt.:	Ron Horton
Police Chief:	Karen Vinti
Fire Chief:	Dan Gavin

Pledge and invocation.

Insert "A" – Sign in Sheet

Motion by Trustee Ceccherelli, seconded by Trustee May, on recommendation of Bernier, Carr & Associates accept low bid on Contract #1 – General Construction with W.M. Schultz out Ballston Spa, NY for \$3,997,000.00 base and \$140,000 additional for a total of \$4,137,000.00 for the upgrade project at the waste water treatment plant. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, on recommendation of Bernier, Carr & Associates accept the low bid for Contract #2 – Electrical with Nelcorp Electrical contracting out of Endwell, NY for \$435,000.00 base and \$35,000 additional for a total of \$470,000.00 for the upgrade project at the waste water treatment plant. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, on recommendation of Bernier, Carr & Associates accept the low bid for Contract #3 – Mechanical & Plumbing with Petcosky & Sons from Vestal, NY for \$107,755.00. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Jared Thisse from Bernier, Carr & Associates will take care of the Notice of Award to contractors.

This contract should be a cost savings to the Village of Owego and should be completed sooner than originally planned.

Slip Lining Project will begin on April 23, 2015 starting on Church Street with 24 hour notices to be sent out to affected areas and the work to be done mostly during the evening hours.

Jonathan Falk of Virtual Towns & Schools gave a 10 minutes presentation on upgrading the current village website.

Motion by Trustee Morris, seconded by Trustee Ceccherelli, to accept a proposal of \$5,495.00 for the new village website as outlined by Jonathan Falk.

Motion by Trustee May, seconded by Trustee Manville, to table until the next board meeting (5-6-2015) so he can review this proposal and visit the current website for the first time. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Phelps, and Mayor Millar voted aye. Trustee Morris voted no.

Motion Carried 6-1

Public Comment:

Ann Lockwood -34 George Street – where does the village stand on the accreditation of the police department?

Mayor Millar – responded – we are still working on it.

Please look at a parking problem of parking too close to the corners on Gere & Spruce Streets blocking driveways.

Bob McConnell – 82 Southside Drive – has a concern on the website which is hard to navigate.

Motion by Trustee May, seconded by Trustee Hartman, to hire Tioga Opportunities Program to administer the 2014 CDBG. Program Delivery - \$47,000.00 Grant Administration \$25,000.00 for a total of \$72,000.00. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Motion by Trustee Morris, seconded by Trustee Ceccherelli, to approve the Treasurer's Report as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the Standard Work Day for Village Elected and Appointed Officials (6 hours). Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Annual Estimate of taxes projected to be \$2,100,333.00 – last year's figure.

The village budget process will begin in May with department head budgets for review.

Motion by Trustee Hartman, seconded by Trustee Morris, to approve a transfer of \$2,874.53 from revenue A.2680 (insurance recovery) to A.1620.40.903 (municipal building repair) for replacement

of door to main fire station. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Trustee May had copies of the Procurement Policy for trustee's review with discussion on:

- 1) State Bid
- 2) NJEA
- 3) NPP
- 4) County Bid
- 5) Amount to be bid

To add to the code book.

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve the purchase of a zero turn mower for \$9,880.00 and a trailer for \$1,750.00 for a total cost \$11,630.00 from G.8120.20.130 (WWTP Equipment Line Item) which would leave a balance of \$19,089.63.

Trustee Hartman wanted to know if they could use DPW equipment that is not in use by DPW.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve both the Annual Meeting minutes and regular board meeting minutes of April 6, 2015 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye. Trustee May abstained.

Motion Carried 6-0-1

Department Head Reports:

Fire Chief Gavin –

Reported on a fire at 93 West Avenue – department did a great job containing this fire – 1 resident and 1 dog evacuated with mutual aid from Newark Valley and Tioga.

Five members took C.O.C.T. training.

WWTP Supt. Horton –

Date: 4/15/15

To: Village Board of Trustee's
From: Ron Horton, Supt. WWTP
Re: Department update

1. BCA will be attending 4/20/15 board meeting to make recommendations on accepting the bids.
2. Central Business District Rehabilitation project. Contractor is now waiting for highway permit to be issued by NY DOT.
3. Cleaning and televising of sewer lines continues.

VOOBM 4-20-2015

4. Contacted Dickson Environmental for containers to dispose of bio-solids. Drying beds are full. Land not available for application yet.
5. Spring clean-up of pump stations and MP.

Date: 4/17/15

To: Rob Manville, Sewer Commissioner
From: Ron Horton, Supt. WWTP
Re: Purchase of zero turn mower

Rob,

I would like to request that we be authorized to purchase a Ferris IS 3200 72" zero turn mower from Binghamton New Holland. This mower is on state contract and the cost is \$9,630.00 plus \$250.00 DAS charge which is standard with state contracts. The total would be \$9,880.00.

I also priced out two other mowers with the same equipment for comparison. I looked at a SKAG Cheetah 72" zero turn and its price was \$9,777.00 plus the DAS charge and a Gravely Pro-Turn 400 XDZ 72" zero turn and its price was \$10,679.00 plus the DAS charge. These mowers were also on state contract.

The purchase of the mower would come from the G.8120.20.130 account which has a balance of \$28,969.63.

The request complies with the village's procurement policy Subsection C (4) by using state contract pricing for a purchase contract.

Ron

Date: 4/17/15

To: Rob Manville, Sewer Commissioner
From: Ron Horton, Supt. WWTP
Re: Utility trailer purchase

I would like to request the purchase of a trailer for transporting the zero turn mower to various pump stations. The purchase would be from Croft Trailer and Hitches from Glen Aubrey, NY. The trailer is an 83" x 12' rear loading utility trailer made by PJ Trailer. The cost is \$1,750.00. I also received a verbal quote from Binghamton New Holland on a trailer as well, their price was \$2,838.00.

This purchase would be made from the G.8120.20.130 account which will have a balance of \$19,089.63.

This purchase complies with the village's procurement policy Subsection D (1) for purchases between \$500.00 and \$4,999.00.

Ron

Police Chief Vinti –

- We will be applying for a car seat grant with Health Department

DPW Supt. Soules –

PUT REPORT HERE

Code Enforcement Officer Mead –

Provided the following list of repairable structures that are empty no one is attempting to fix:

April 7, 2015 Empty Structures that are repairable

1. 11 Adaline- West wall collapsed
 2. 26 Adaline
 3. 247 Main, ½ emptied
 4. 427 East Main
 5. 449 East Main
 6. 459 East Main
 7. 433 Front
 8. 437 Front
 9. 134 McMaster
 10. 99 Talcott
 11. 100 Talcott
 12. 99 Liberty
 13. 103 Liberty
 14. 112 Liberty
 15. 114 Liberty
 16. 117 Liberty- Never Emptied out untouched
 17. 39-41 Temple
 18. 48 Temple
 19. 29 Temple
 20. 30 Temple
 21. 161 West Ave
- Stop Work, sub Damaged**
1.81 George and 84 George.

403

1. 72 William
2. 115 West
3. 577 East Front
4. 162 West
5. 9 Gere
6. 145-147 Temple
7. 104 Fox
8. 129 West
9. 93 Adaline

Insert report here

- New bike racks will be installed around the village

Trustee Reports:

Trustee Ceccherelli –

- RFP sent about cemetery repairs – review at 10:00 am bid opening is at 2:00 pm on May 4, 2015 at 20 Elm Street

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to look at the City of Binghamton Lock Down Law as something the village may want to adopt. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

- Attorney to review

Trustee Hartman –

April 20, 2015 VOB Mtg.

Commissioner Report Summaries

Village of Owego, New York
Earl Hartman Trustee Ward 2/ Commissioner of: OFD, Planning & Zoning

Note to File: Electronic copies of full report has been filed with the Clerk-Treasurer

1. **OFD:**
 - **Structure fire at 93 West Avenue:** OFD command and chain-of-command functioned very well. Fire was knocked down but suffered extensive damage. Three pets (2 dogs and 3 cats) did not survive. Code Enforcement was notified and was on scene.
 - **Fire Police will be deployed** for traffic control for the **April 25th Little League Parade.**
 - **OFD Monte Carlo night will be April 25th, 7pm – 11pm at the VFW.**
 - **Fire Police carwash will be May 9th** with rain date of May 23rd (approved at March 25 VOB meeting).
 - **Fallen Firefighters Golf Tournament – June 6th at Hiawatha Links** (call 759-9420 to register)
 - **Status of 803 bids** were advertised and released to vendor's listing.
 - OFD Hose Racing Team hosted the CNY Firefighters Association annual spring meeting on April 18th. Approximately 75 CNYFA members attended. Opening ceremonies were held at 9:00 at the Baker Firemen's fountain monument. The theme was "Honoring Firefighter's spouses" with a special dedication to Mrs. Christine "Chrissie" Bahr Hughes, Oriskany N.Y. who suddenly passed away November 22, 2014. Chrissie was a long time secretary of record and scorekeeper for the CNYFA Hose Races.
2. **DPW:**
 - Complaints on huge pot hole on west Fox Street as you turn off from North Avenue (in front of the laundry-mat.)
3. **OPD:**
 - Status on the full **background checks on the OPD candidates?**
4. **PLANNING / ZONING:**
 - Planning Board met on April 14, 2015 to review the Cerretani/Nobiletti request to rezone tax parcel 128.16-1-800 from an R2 to Industrial. Planning Board voted (4-0) against the rezoning request and referred Cerretani/Nobiletti to the Village Board.
5. **Resource Water Protection:**
 - Will meet at **7pm on April 21, 2015** at 20 Elm St. Notice of meeting has been sent to the Resource Water Committee.
6. **Others:**
 - On **May 30th 11am – 2pm** Tioga Opportunities, Inc. will be hold a 50 year celebration at 9 Sheldon Guiles Blvd. Community Center. They have requested that OFD & EMS have an engine and ambulance on scene as part of the program.
 - Johnson Water Station progress.

Submitted by: Earl Hartman, Trustee Ward 2/Commissioner for Fire, Planning, Zoning
April 20, 2015

Trustee Phelps –

On the topic of bars – would like some action taken now on complaints by Mr. Katchuk.

What is the status of 134 McMaster Street?

DPW Supt. Soules – the village is starting Unsafe Structure Proceedings.

What about the trees that NYSEG had trimmed?

DPW Supt. Soules – some should be removed. Plan to plant dwarf trees.

Motion by Trustee Phelps, seconded by Trustee Hartman, to schedule a public hearing on Local Law No. 1 of 2015 – Amending the Village of Owego Vehicle and Traffic Law to designate Hill Street and a portion of Spruce Street as one way roadways for May 18, 2015 at 7:00 pm.

Motion Carried 7-0

Trustee Manville –

No report.

Trustee May –

Motion by Trustee May, seconded by Trustee Phelps, to change the Public Safety Committee members to be Trustee May, Trustee Ceccherelli, and Trustee Manville with Trustee Phelps as an alternate. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Phelps, and Mayor Millar voted aye. Trustee Morris voted no.

Motion Carried 6-1

Trustee Morris –

Police Department way over in part-time budget – would like to hire full-time officers to correct this situation.

Mayor Millar –

Notice of Elks Lodge Letter to Mayor Millar and trustees with invite join them for dinner and the presentation on Tuesday, April 28, 2015 at 6:30 pm to congratulate the Architecture Club on creating such a beautiful model of Owego Elks Lodge #1039. They would like RSVP by Monday, April 27, 2015 by calling the lodge at 687-1039.

Public Comment:

Bob McConnell – waiting on a FOIL request on re-zoning.

Motion by Trustee Morris, seconded by Trustee Ceccherelli, to adjourn at 8:35 pm. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee May, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 7-0

