

ANNUAL MEETING OF APRIL 6, 2015

The Annual Meeting of the Village of Owego Mayor and Board of Trustees meeting was held on Monday, April 6, 2015 at 7:00 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Kevin Millar
Trustees:	Jenny Ceccherelli
	Earl Hartman
	Robin Manville
	Phoebe Morris
	Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
DPW Supt.:	Jeffrey Soules
WWTP Supt.:	Ron Horton
Police Chief:	Karen Vinti
Absent:	Trustee May

Pledge and Invocation.

Insert "A" – Sign in Sheet

The first item of business of the Annual Meeting is the Village Clerk-Treasurer to read aloud the results of the Village election of March 18, 2014. Newly elected officials have been sworn in.

The Board of Elections did a re-canvass of votes for the Village of Owego Elections on Tuesday, March 24, 2015 at 10:00 am and the results were as follows:

Trustee	1 st Ward (2 yr.)	Phoebe Morris	323 votes
Trustee	2 nd Ward (2 yr.)	Rob Manville	323 votes
Trustee	3 rd Ward (2 yr.)	Jenny Ceccherelli	308 votes

Other election results:

1 st Ward	Lisa Curatolo	278 votes
2 nd Ward	Jacque Millar	292 votes
3 rd Ward	Ann Lockwood	300 votes
1 st Ward	Pat Grant	1 vote
1 st Ward	Geraldine Wiley	1 vote
2 nd Ward	Richie Kidney	1 vote
3 rd Ward	Richie Kidney	1 vote
3 rd Ward	Douglas Worden	1 vote
3 rd Ward	Carolyn Wright	1 vote

Mayor Millar made the following mayoral appointments for the period 4/6/15 through 4/4/16.

Acting Village Justice..... Lynn Craig
 Village Court Clerk..... Diane Gregory
 Village Historian..... Mary Kay Thomas
 Fair Housing Officer Code Enforcement Officer
 Deputy Clerk-Treasurer's.....Cynthia Motter, Kimberly Norton

Motion by Trustee Morris, seconded by Trustee Ceccherelli, that the following be adopted: **BE IT RESOLVED**, that Chemung Canal Trust Bank be and is hereby designated as a receiver of monies deposited to the Sewer and General Funds, Community Block Grant and the Trust, Capitol, and Reserve accounts of the Village of Owego, as of April 6, 2015. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Morris, seconded by Trustee Ceccherelli, the following be adopted: **BE IT RESOLVED**, the first and third Monday of each month at 7:00 pm shall be designated as Village of Owego Board Meeting nights and time with the meeting being held in the board room of the DPW Annex, 20 Elm Street, Owego, NY for the coming year; and providing that if any regular meeting were to fall on a holiday, the meeting shall be held on the following evening, a Tuesday, at the same time and place. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, the following be adopted: **BE IT RESOLVED**, that the Tioga County Courier and Binghamton Press & Sun Bulletin be designated as official newspapers for required legal notices and publications of the Village of Owego. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, that the Town of Owego Clerk and the Deputy Town Clerk are appointed as Registrars of Vital Statistics for the Village of Owego. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted

Motion Carried 6-0

Motion by Trustee Ceccherelli, and seconded by Trustee Morris, that **NOW, THEREFORE BE IT RESOLVED** that the annual estimate of the Village of Owego will be set at the next board meeting on April 20, 2015 at the DPW Annex, 20 Elm Street, Owego, New York, 13827. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Morris, seconded by Trustee Ceccherelli, that the Village personal mileage reimbursement rate will be the IRS Standard Mileage Rate. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, that the Finance/Insurance Commissioner and Clerk-Treasurer will review all insurance policies on all Village property and buildings, including flood insurance, verify current status and report status to the board at the second board meeting on Monday, May 18, 2015. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Morris, seconded by Trustee Ceccherelli, that the Planning Board Commissioner and the Clerk-Treasurer will review the Tioga County Hazard Mitigation Plan, Village of Owego section, Village of Owego Comprehensive Plan and Emergency Management Plan and report the state of each and need for revision, if needed, to the board at the first board meeting in May. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, that the Grants Commissioner and the Clerk-Treasurer will review the status of all Village of Owego Grants and report the status of each to the board at the second board meeting in June. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, that the Village of Owego Procurement Policy will be reviewed by the Finance Commission and the Clerk/Treasurer and recommendations for updates, if needed, be reported to the board at the second board meeting of April. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Morris, seconded by Trustee Ceccherelli, to have the Waste Water Treatment Plant (WWTP) Commissioner and the WWTP Supervisor review the WWTP rates and make recommendations to the board at the first board meeting in July of any needed increases, decreased or other billing changes needed to fund the operation and maintenance of the WWTP. Roll Call Vote:

Motion Carried 0-0

Notice of Monthly Village of Owego Board of Trustee's Meetings:

WHEREAS, the Village of Owego Board of Trustee holds regular meetings throughout the year on the first and third Mondays of each and every month at 7:00 p.m. unless the same is on a holiday, and

WHEREAS, Section 99 of the Public Officer Law requires that the time and place of all board meetings be conspicuously posted in one or more designated public locations at least seventy-two (72) hours before such meetings. Village will post meeting notices on Village website and Village signboards at 178 Main Street and 20 Elm Street.

NOW THEREFORE BE IT RESOLVED, that a list of the dates and times of all Village of Owego Board of Trustees meetings for the fiscal year 2015-2016 be held at the board room of the DPW Annex, 20 Elm Street, Owego, New York.

LEGAL NOTICE

The Village of Owego Board of Trustees meeting dates beginning with the Annual Meeting on April 6, 2015 through April 4, 2016 will be scheduled on the first and third Monday of each month at 7:00 pm as listed below unless otherwise noted by an asterisk for the Tuesday meetings. Meetings are held in the board room of the DPW Annex, 20 Elm Street, Owego, New York.

April	06	2015
April	20	2015
May	6	2015 (Wednesday due Conference of Mayors)
May	18	2015
June	01	2015
June	15	2015
July	06	2015
July	20	2015
August	03	2015
August	17	2015
*September	08	2015 (Labor Day)
September	21	2015
October	05	2015
October	19	2015
November	02	2015
November	16	2015
December	07	2015
December	21	2015
January	04	2016
*January	19	2016 (Martin Luther King Day)
February	01	2016
*February	16	2016 (Presidents' Day)
March	07	2016
March	21	2016

Rodney M. Marchewka
Village of Owego Clerk-Treasurer

Dated: April 6, 2015

LEGAL NOTICE

The Village of Owego Planning and Zoning Board will meet at 6:00 pm and 7:00 pm respectively in the DPW Annex at 20 Elm Street, Owego, NY on the following dates:

April	14	2015
May	12	2015
June	09	2015
July	14	2015
August	11	2015
September	15	2015
October	13	2015
November	10	2015
December	08	2015
January	12	2016
February	09	2016
March	08	2016
April	12	2016

Rodney M. Marchewka
Village of Owego Clerk-Treasurer

Dated: April 6, 2015

LEGAL NOTICE

The Owego Historic Preservation Committee will meet at 7:00 pm in the DPW Annex at 20 Elm Street, Owego, NY on the following dates:

April	01	2015
April	15	2015
May	06	2015
May	20	2015
June	03	2015
June	17	2015
July	01	2015
July	15	2015
August	05	2015
August	19	2015
September	02	2015
September	16	2015
October	07	2015

October	21	2015
November	04	2015
November	18	2015
December	02	2015
December	16	2015
January	06	2016
January	20	2016
February	03	2016
February	17	2016
March	02	2016
March	16	2016
April	06	2016
April	20	2016

Rodney M. Marchewka
Village of Owego Clerk-Treasurer

Dated: April 6, 2015

As Mayor of the Village of Owego I, Kevin Millar, am making the following appointments for terms effective April 6, 2015 through April 4, 2016.

TRUSTEE _____ COMMISSIONERSHIPS

Mayor Millar offered appointments to the trustees:

Trustee Hartman – Fire Department and Planning & Zoning

Trustee Manville – Waste Water Treatment Plant

Trustee Ceccherelli – Department of Public Works, OHPC, Cemetery

Trustee May – Finance and Grants

Trustee Phelps -

Trustee Morris – Police Department

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

PERSONNEL POLICY

Motion by Trustee Morris, seconded by Trustee Ceccherelli, that personnel matters, including new hire (full & part time) interviews will be handled by the Personnel Committee. The Personnel committee will be made up of the mayor, two trustees and the department head of the department that a candidate is interviewing for. The Personnel

Committee will make a recommendation to the full board of trustees for their action. The mayor makes appointments to the Personnel Committee. Mayor Millar appointed Trustee Hartman and Trustee Ceccherelli to the Personnel Committee. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to adopt the following resolution: WHEREAS, the Code of the Village of Owego does not establish procedural rules for conduct of meetings of the Board of Trustees of the Village of Owego; and

WHEREAS, N.Y. Village Law §4-412 gives the Board of Trustees of the Village of Owego the statutory authority to “determine the rules of its procedure”; and NOW, THEREFORE, BE IT RESOLVED that, the Board of Trustees of the Village of Owego adopts the document entitled “NYCOM Meeting Procedures Pg 5.5 – 5.9” as the rules of our procedure for the official year beginning this date. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Phelps, and Mayor Millar voted aye.

Motion Carried 6-0

