

Village of Owego Board of Trustees Meeting

A regularly scheduled Village of Owego Mayor and Board of Trustees meeting was held on Monday, May 2, 2016 at 7:20 pm at 20 Elm Street, Owego, New York, 13827. The following people were in attendance:

Mayor:	Steve May
Deputy Mayor:	Earl Hartman
Trustees:	Jenny Ceccherelli Rob Manville Phoebe Morris Ed Morton Mike Phelps
Clerk-Treasurer:	Rod Marchewka
Village Attorney:	Robert McKertich
Police Chief:	Karen Vinti
WWTP Supt.:	Ron Horton
DPW Supt.:	Jeff Soules
Fire Chief:	Dan Gavin

Insert "A" – Sign in Sheet

Pledge and Invocation.

7:00 pm –

Public Hearing on Local Law No. 3 of the year 2016 – amending the Village of Owego Code of Ethics Regarding Trustees who are members of the Fire Department.

This is so that trustees can vote on Fire Department matters even if they are a member of the Fire Department.

Public Comment:

Jim Legursky – I can't see why there would be a conflict who knows best about fire department matters than someone who is involved.

Public Comment closed at 7:10 pm.

Motion by Trustee Hartman, seconded by Trustee Morton, to approve the following Resolution:

**VILLAGE OF OWEGO
A RESOLUTION APPROVING LOCAL LAW NO. 3-2016**

At a regular meeting of the Village Board of the Village of Owego, held at the Village Board Room, 20 Elm Street, Owego, New York on the 2nd day of May, 2016, the following resolution was offered and seconded:

WHEREAS, the Village of Owego scheduled a public hearing for May 2, 2016, for Local Law No. 3 of the Year 2016 entitled "A Local Law Amending the Village of Owego Code of Ethics Regarding Trustees who are Members of the Fire Department"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village and posted on the Village Clerk's signboard; and

WHEREAS, said public hearing was duly held at the Village Board Room, 20 Elm Street, Owego, New York on the 2nd day of May, 2016 at 7:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board of the Village of Owego that adoption of the proposed Local Law does not constitute an "action", as that term is defined in the Regulations, or is a Type II action pursuant to 6 NYCRR 617.5(c)(20) and (27) and no further environmental review is required; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Village Board hereby adopts said local law as Local Law No. 3-2016 entitled "A Local Law Amending the Village of Owego Code of Ethics Regarding Trustees who are Members of the Fire Department" a copy of which is attached hereto and made a part hereof; and

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

RESOLVED that this resolution will take effect immediately.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

7:10 pm

Public Hearing on Local Law No. 4 of the year 2016 – amending Chapter 49 of the Village of Owego Code Regarding Residency Requirements for the Fire Chiefs.

Public Comment:

Local Law is to allow Village Fire Chief to live outside the Village.

Public Hearing closed 7:13 pm.

Motion by Trustee Hartman, seconded by Trustee Ceccherelli,

VILLAGE OF OWEGO
A RESOLUTION APPROVING LOCAL LAW NO. 4-2016

At a regular meeting of the Village Board of the Village of Owego, held at the Village Board Room, 20 Elm Street, Owego, New York on the 2nd day of May, 2016, the following resolution was offered and seconded:

WHEREAS, the Village of Owego scheduled a public hearing for May 2, 2016, for Local Law No. 4 of the Year 2016 entitled "A Local Law Amending the Village of Owego Code Regarding Residency Requirements for the Fire Chiefs"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village and posted on the Village Clerk's signboard; and

WHEREAS, said public hearing was duly held at the Village Board Room, 20 Elm Street, Owego, New York on the 2nd day of May, 2016 at 7:10 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board of the Village of Owego that adoption of the proposed Local Law does not constitute an "action", as that term is defined in the Regulations, or is a Type II action pursuant to 6 NYCRR 617.5(c)(20) and (27) and no further environmental review is required; and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Village Board hereby adopts said local law as Local Law No. 4-2016 entitled "A Local Law Amending the Village of Owego Code Regarding Residency Requirements for the Fire Chiefs" a copy of which is attached hereto and made a part hereof; and

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and

RESOLVED that this resolution will take effect immediately.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Public Comment:

None

John McNamara - Renovus Solar Energy

Worked with Smart Watt to calculate the amount of energy the village would need by using Smart Watt we reduced the original amount by approximately 30%.

Village would save \$600,000 over 20 years.

Attorney McKertich has reviewed proposal and would like some changes.

Trustee Hartman would like the village to incur no cost for the proposals.

Renovus would need a 120 day exclusive contract to move forward to seek investors.

Motion by Trustee Ceccherelli, seconded by Trustee Manville, to enter into a 120 day exclusive agreement with Renovus Solar Energy so that they may secure financing for this project. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Attorney McKertich recommends getting an estimate from Jim Baldwin to review our NYSEG accounts (cost \$50.00 per hour).

DPW Joint Facilities update.

Village had a special meeting on this project on 4-27-2016.

According to DPW Supt. Soules it would cost the village an additional \$80,000 to \$100,000 a year if they moved to the town location.

Village Trustees would like electronic copies of detailed information formerly requested at their last meeting.

Review of the Village of Owego Comprehensive Emergency Plan:

- Village Clerk's Office is making updates on names, phone numbers, etc.
- Trustee Hartman – reviewing with the planning board changes expected. Working on updates.

Motion by Trustee Ceccherelli, seconded by Trustee Manville, to approve the Standard Work Day for Village Elected and Appointed Officials (6 hours). Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Phelps, to approve Mayor May signing an EMT Grant to cover the cost of two EMT's for two years. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Manville, to approve the Strawberry Shake 5K and the Short Cake Kids 1 Mile Run, contingent on state permit approval.

Discussed traffic issues and possibility of moving this race to the fair grounds.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Discussed MOA for retired police officers.

No action taken – current contract still in effect.

Motion by Trustee Ceccherelli, seconded by Trustee Hartman, to approve the Two Rivers Greenway Project at a cost of \$6,830.14 and approve Mayor May signing the contract. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Ceccherelli, seconded by Trustee Morris, to approve a parade permit for the Owego VFW on May 30, 2016 Memorial Day at 10:30 am. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Hartman, seconded by Trustee Manville, to approve the Village of Owego Board of Trustees Meeting Minutes of April 18, 2016 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Manville, seconded by Mayor May, to approve the Village of Owego Board of Trustees Meeting Minutes of April 27, 2016 as submitted by the clerk-treasurer. Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Motion by Trustee Hartman, seconded by Trustee Morton, to approve the Payment of Bills as submitted by the clerk-treasurer.

General Fund	-	\$417,349.08*
Sewer Fund	-	\$ 32,822.82
Sewer Plant Upgrade	-	<u>\$ 143,427.90</u>
Total		<u>\$537,761.90</u>

*Note – the new fire truck (803) is done and a check was issued (included in total of General Fund above) in the amount of \$306,744.00 payable to E-One, Inc.

Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

Department Head Reports:

WWTP Supt. Horton –

Date: 4/29/16

To: Village Board of Trustee’s

From: Ron Horton, Supt. WWTP

Re: Department update

1. Project meeting was held on April 27th. WM Schultz has revised their schedule and has pushed back the plant start up to the end of June.
2. Representative from Duperon was on site on the 27th for the start-up of the mechanical bar screen. All department personnel were present for the start-up training.
3. Representatives from AquaLogics the supplier of the SCADA system was on site on the 27th to begin programming portions of the system. They were also connecting the antennas between the buildings. They will be returning to the site periodically to add programming as other systems become operational.
4. Start-up of Pista vortex grit removal system in the headworks building scheduled for May 3rd.
5. NY EFC representative is scheduled for a walk through of the project on May 3rd.
6. Modifications on the steps for the headworks landing and the aeration basin piping are on-going.
7. Met with Trustee Manville on various department needs including the digester domes and other projects.
8. Met with BCA, Greg Palmer from Koester Assoc. and Bob Wooldridge from Thermal Process about the septic/digester project. The on-site visit was to provide a better understanding of the facility layout and the needs of our facility.
9. Spoke to both Tioga County Sanitary and Hallstead Septic about entering into an agreement with the village if the village were to consider moving forward with the septic receiving project. Both contractor’s said they were not opposed to the thought of entering into an agreement.

10. Hauled 50 loads of bio-solids to Klett Bros. farm for land application.

DPW Supt. Soules –

M E M O

To: Village of Owego Mayor Steve May and Village Board of Trustees

From: Superintendent of Public Works - Jeff Soules

Date: April 29, 2016

RE: DPW Activity Report

- Joint meeting Town & DPW
- Water line and hydrant repairs on Lake Street completed
- Checking into solar lighting for Indian Girl monument
- Mow cemetery and mark graves for stone placement
- Burials
- Rebuild catch basins Front, Prospect, Paige, Parker Lane, Church Streets
- Sink holes filled on John & E. Main Streets
- Ready all softball fields
- Paint parks equipment
- Repair parks swings & basketball pole
- Haul scrap to Weitsman's
- Televiser pool line
- Skyline Coral revamping
- Code violations for residential refuse - ongoing
- Forever green property maintenance - ongoing
- Measure DSNY cut outs on going
- Repair DPW equipment
- Pot hole patching ongoing
- Brush and leaf pick up ongoing
- Planning, Zoning and Historic Preservation meetings scheduled

Any questions or concerns please call me.

Fire Chief Gavin –

New tanker is here. Need some changes to floor at #3 station so it will fit.

Trustee Reports:

Trustee Ceccherelli – is working on sending in a grant form with the help of Trustee Morton. It could be up to \$1,000,000.00 if successful.

Trustee Hartman –

May 2, 2016 VOB Mtg.

Commissioner-Trustee Report Summaries

Village of Owego, New York
Earl Hartman Trustee Ward 2/ Commissioner of: OHPC, Planning & Zoning

Electronic copies of full report has been filed with the Clerk-Treasurer

Commissioner Report

OHPC:

OHPC met on April 6, 2016 to review/deliberate (3) projects before it:

1. OHPC met on Wed., April 20th, to review: Windows replacements on the north side of the THCHS Museum @ 110 Front St. and Marchewka request to demolish the fire damaged structure at 388 Main St. I was unable to attend the meeting; requested minutes of meeting for review. Per meeting minutes for April 20, 2016 no actions take on any applications.
2. The OHPC Meets on Wed. May 4th to review Signage for 13 Lake Street and further review of 110 Front Street request and 388 Main St. Demolition request.

PLANNING / ZONING:

1. No Report

Trustee Report:

Attended:

1. Emergency Management Certification and Training Tier 3 on April 21st at PSB.
2. Land Use Regulation and New Signage laws at Hubbard
3. UHS Trauma Teaching and Training.
- 4.

Submitted: May 2, 2016

Cc: Clerk/Treasurer, ERH files

Trustee Phelps –

Please post time for training on 803.

Fire Chief Gavin – I have it here and I will post it after meeting.

Trustee Manville – is working on a package of EDU information and would like a workshop in the near future including frequently asked questions.

Trustee Morris –

Website Company will be offering training in a few weeks.

Mayor May – would like to start budget meetings as follows:

May 9 th	OPD	7:00 pm
May 9 th	Clerk	8:00 pm
May 16 th	DPW	6:00 pm
May 27 th	Sewer	7:00 pm
May 27 th	OFD	8:00 pm

Public Comment:

Jim Legursky – 25 years is way too long to sign a contract for electric. Don't jump into anything.

Rusty Fuller – the race during the Strawberry Festival activities irritates me. They should use a different safer route.

Motion by Trustee Ceccherelli, seconded by Trustee Hartman, to hold an executive session to discuss pending litigation.
Roll Call Vote: Trustee Ceccherelli, Trustee Hartman, Trustee Manville, Trustee Morris, Trustee Morton, Trustee Phelps, and Mayor May voted aye.

Motion Carried 7-0

8:50 pm into executive session
9:15 pm out of executive session

No action taken.

9:15 Meeting adjourned

