



Heart of River Country  
www.villageofowego.com

# Village of Owego

Clerk-Treasurer  
Mayor  
178 Main Street  
Owego, NY 13827

Code Enforcement  
Dept. of Public Works  
20 Elm Street  
Owego, NY 13827

WWTP  
Southside Drive  
Owego, NY 13827

Owego Police Dept.  
90 Temple Street  
Owego, NY 13827

Office of the Mayor 607-687-1710  
Clerk-Treasurer 607-687-3555  
Code Enforcement 607-687-1101  
Village Fax 607-687-1787

WWTP 607-687-2282  
Police Dept. 607-687-2233  
Public Works 607-687-1101  
Village Garage 607-687-1221

## **FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

### **SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):**

1. All work associated with this Permit must comply with Chapter 117: *Flood Damage Prevention* of the Code of the Village of Owego, and all current FEMA and New York State Regulations.
2. No work may start until a Permit is issued.
3. The Permit may be revoked if any false statements are made herein.
4. If revoked, all work must cease until Permit is re-issued.
5. Certification of Floodplain Development Compliance is issued with the review and approval of the Foundation As-Built and Final Site Plans upon approval signature in Section 7 of this Application.
6. The Permit is invalid if no work is commenced within six months, and expires in 2 years from date of issuance.
7. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
8. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
9. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### **SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)**

NAME, ADDRESS, TELEPHONE

APPLICANT: \_\_\_\_\_

BUILDING: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

#### **PROJECT LOCATION:**

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban area, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

**DESCRIPTION OF WORK (Check all applicable boxes):**

**A. STRUCTURAL DEVELOPMENT**

ACTIVITY

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement
- Elevation
- As-Built

STRUCTURE TYPE

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-Residential (Floodproofing  Yes  No)
- Combined Use (Residential & Commercial)
- Manufactured Home (In Park  Yes  No)
- Pool or Hot Tub

ESTIMATED COST OF PROJECT \$ \_\_\_\_\_

**B. OTHER DEVELOPMENT ACTIVITIES:**

- Fill     Mining     Drilling     Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modification)
- Drainage Improvements (Including Culvert Work)
- Road, Street, or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer Systems
- Other (Please Specify) \_\_\_\_\_

\*\*\* **After completing SECTION 2, APPLICANT should submit form to Local Administrator for review.** \*\*\*

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**SECTION 3: FLOODPLAIN DETERMINATION (To be completed by LOCAL ADMINISTRATOR)**

The purposed development is located on FIRM Panel No. 36107C0\_\_\_\_\_E,    Dated: April 17, 2012

The proposed Development:

- Is **NOT** located in a special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)
- Is located in a Special Flood Hazard Area  
FIRM zone designation is: \_\_\_\_\_  
100-Year flood elevation at the site is: \_\_\_\_\_ FT. NGVD (MSL)  
 Unavailable
- The proposed development is located in a floodway.

See Section 4 for additional instructions.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by LOCAL ADMINISTRATOR)**

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, waterbodies, adjacent roads, lot dimensions and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevations of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below the first floor and details of enclosures below the first floor, openings in foundation for entry and exit of floodwaters.
- Elevation Certificate
- Subdivision or other development plans (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).
- Plans showing the existing watercourse location, the extent of the proposed watercourse relocation, Floodway location and/or landform alterations.
- Topographic information showing existing and proposed grades and locations of all proposed fill.
- Top of new fill elevation \_\_\_\_\_ Ft. NAVD 1988 (MSL).
- Floodproofing protection level (non-residential only) \_\_\_\_\_ Ft. NAVD 1988 (MSL). For floodproofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.
- Other:

**SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)**

I have determined that the proposed activity: **A.**  **Is**  
**B.**  **Is not**

in conformance with provisions of Chapter 117 “Flood Damage Prevention” of the Code of the Village of Owego.

If **BOX A** is checked, the LOCAL ADMINISTRATOR may issue a Development Permit upon payment of designated fee.

If **BOX B** is checked, the LOCAL ADMINISTRATOR will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the LOCAL ADMINISTRATOR or may request a hearing from the Zoning Board of Appeals.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

APPEALS:      Appealed to Zoning Board of Appeals?      Yes      No

Hearing Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT)**      Required      Not Required

The following information must be provided for project structures. This section must be completed by a professional engineer or a licensed land surveyor (or attached a certification to this application).

Actual (As-Built) Elevation of Finished Floor or Floodproofing Protection is \_\_\_\_\_ Ft. NAVD 1988 (MSL) Elevation Certificate (FEMA 086-0-33) or Floodproofing Certificate (FEMA 086-0-34) must be submitted.

**SECTION 7: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)**

The **LOCAL ADMINISTRATOR** will complete this section as applicable based on inspection of the project to ensure compliance with the community’s local law for flood damage prevention.

**INSPECTIONS:**

DATE _____	BY _____	DEFICIENCIES?	YES	NO
DATE _____	BY _____	DEFICIENCIES?	YES	NO
DATE _____	BY _____	DEFICIENCIES?	YES	NO

**SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)**

Certificate of Compliance issued:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

# FLOODPLAIN DEVELOPMENT PERMIT

ISSUED TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ACTIVITY: \_\_\_\_\_

(New construction, alterations, fill, excavation, etc.)

ISSUED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Local Administrator

THIS PERMIT MUST BE SEEN ON THE PREMISES IN A CONSPICUOUS PLACE SO AS TO  
BE SEEN FROM THE STREET ON WHICH THE STRUCTURE FACES.

**CERTIFICATE OF COMPLIANCE  
FOR DEVELOPMENT IN A SPECIAL FLOOD HAZARD AREA  
(Owner Must Retain This Certificate)**

Premises located at: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permit No. \_\_\_\_\_

Permit Date \_\_\_\_\_

Owner Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check One:

\_\_\_\_\_ New Building

\_\_\_\_\_ Existing Building

\_\_\_\_\_ Vacant Land

The LOCAL ADMINISTRATOR is to complete **a.** or **b.** below:

- a.** Compliance is hereby certified with requirements of the Village of Owego Code Chapter 117 Flood Damage Prevention

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- b.** Compliance is hereby certified with requirements of the Village of Owego Code Chapter 117 Flood Damage Prevention as modified by variance# \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date